

Maercker Families,

We are excited to welcome you back for the 2019-20 school year! Please review the following information to ensure your child is registered for next school year.

- Registration is conducted online in Family Access. You can locate Family Access on our web page at [www.maercker.org](http://www.maercker.org).
- Please use your same username and password to access your student's information.
- Online registration for **returning students** will **open on April 1 and close on April 30**.
- The online registration process has been streamlined to ensure accurate information is collected as quickly and easily as possible.
- School fees will be applied to accounts **after** you complete your online registration. You will receive an email confirmation once rates have been applied.
- Once again, we have removed the 3% service fee for credit card purchases made in Family Access from April 1st through April 30th.
- School fee discounts are available from April 1st through April 30th.
- Non Discounted school fees will apply for all registrations received **after** April 30th.
- In person assistance with registration is available on the following date and time:
  - Thursday, April 30th from 4:00 PM - 8:00 PM **at Maercker School**
- If you will be moving out of District for the 2019-20 school year, please notify your students' school office so we may prepare your students' records for transfer.
- If you have further questions regarding registration, please contact the school offices.
  - *Holmes School* (630) 515-4810
  - *Maercker School* (630) 515-4820
  - *Westview Hills* (630) 515-4830

We appreciate your prompt attention so that we may accurately plan and budget for returning students and their families.

Sincerely,

Sean Nugent  
Superintendent