

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
MAERCKER SCHOOL DISTRICT NO. 60  
HELD TUESDAY, FEBRUARY 20, 2018, 7:00 PM  
HOLMES PRIMARY SCHOOL**

**1.0 Call to Order and Roll Call:** At 7:01 p.m., Vice President Amy Sullivan called the meeting to order. The following members were physically present: Tim Casey, Priya Linson, Mary Satchwell, and Amy Sullivan. Paul Kleppetsch arrived at 7:05 p.m. Cindy Bondlow and Lisa Bishop were absent.

**District Personnel in Attendance:** Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; and Kathy Spina, Administrative Assistant/ recording secretary.

**2.0 Student Spotlight:**

**Holmes Primary School Spotlight:** Principal Sepich introduced teachers Mrs. Blake and Mrs. Walker who introduced new technology/classroom projects completed by students at each grade level. Students from 1<sup>st</sup> and 2<sup>nd</sup> grade demonstrated personal projects including book readings, animal research projects, interactive story projects, green screen news casting, and a virtual reality tour of the animated Obama Museum.

Principal Sepich shared about excellent progress made through the recent implementation of Eureka Math, and added that having the instructional time blocks have been very helpful. Teachers and students are very positive about the program and great resources accompanying it, which allow teachers to customize instruction for students. So much progress has been made that teachers are beginning to talk about differentiation for student ability levels.

Assistant Principal, Mrs. Gilmartin, spoke about great strides made through the Holmes' ELA initiative. She cited advances made through responsive teaching, and balancing of resources. Input from a literacy coach has helped to refine practices in effective guided reading and progress monitoring. Overall, the program is helping to determine what works best to increase student abilities, and enables teachers to better identify individual students' reading abilities.

**3.0 Public Comment on Agenda Items Only:** There was no public comment.

**4.0 Consent Agenda:**

**4.1 Approval of Minutes:** Open and Closed Minutes from January 23 and January 31, 2018

**4.2 Approval of Treasurer's Report:** for January 2018

**4.3 Approval of Bills and Payroll:** for February 2018

**4.4 Approval of Letters of Intent to Retire:** Julie Conrads, kindergarten teacher (H), and Sue Jaffe, 2<sup>nd</sup> grade teacher (H), both effective at the end of the 2021-2022 school year; and Patty Corcoran, special education teacher (M), effective at the end of the 2019-2020 school year.

**Motion:** Casey moved, and Kleppetsch seconded to approve the Consent Agenda as presented. A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Kleppetsch, and Sullivan. Voting Nay: None. Motion carried.

**5.0 Reports:**

**5.1 Parent-Teacher Association:** Here are a few of the upcoming PTA events over the next month: January 22<sup>nd</sup> through the 26<sup>th</sup> is benefit week at the Country House; the science fair is this Saturday, January 27<sup>th</sup>, at Westview Hills; Friday February 9<sup>th</sup> is the WHMS winter dance, and the next PTA meeting is Monday, February 26<sup>th</sup> at 7:00 p.m., at Holmes School.

**5.2 Maercker Education Foundation:** No report at this time.

**5.3 SASED:** Mrs. Satchwell reported that the process has begun for the new Director search. Administration is in the process of planning the budget for next year, and are considering adding OT's and PT's to their governing unit.

**5.4 Principals:**

**Mr. Sepich (H) written report:** Preschool and Kindergarten Registration has begun for the 2018-19 school year. There is already a long wait list for the preschool program. There will be a make-up registration session in March to make up for the snow day cancellation. The school celebrated a PBIS event on valentines with students bringing flashlights and reading in the dark for fun. Teachers continue to work together in Math and English/Language Arts to move forward with best practice.

**Mrs. Giannoulis (M) written report:** Maercker has been celebrating Black History Month, with daily announcements led by the Student Leadership Team. The school is also preparing for their inaugural Father Daughter Dance fundraiser on March 9<sup>th</sup>. Proceeds this year will go to a rural school in Tanzania, with future proceeds being donated to a different country each year. Teachers continue to work together to improve instructional delivery, tailoring it to the specific needs of students.

**Mrs. Quirk (W) written report:** Mrs. Quirk hosted a Principal Leaders Network meeting for area school principals to share and view creative innovations and interventions happening at Westview Hills. Teachers continue training and brainstorming for solutions around greatest areas of need (GAN), and encouragement of positive strategies assisting students to meet expectations. Although the winter dance had to be cancelled due to the snow day, the Future Problem Solvers were able to make the regional competition and are anxiously awaiting results.

**5.5 Board of Education:** The Board reviewed the meeting effectiveness survey from January.

The spring DuPage Division meeting of the IASB will be held March 6<sup>th</sup> at York Community High School in Elmhurst. Mrs. Linson and Mrs. Satchwell plan to attend.

The Board will work on next steps from the Board workshop, and will pursue an application for Board Recognition.

**5.6 Director of Teaching & Learning Cathy Fisher:**

**School Improvement Process:** A draft process created by administration and the articulation team was shared with the Board. Mrs. Fisher explained that the focus is on the greatest areas of need (GAN) for the school-wide system, academic content areas, and climate and culture. The District will evaluate GAN's working with data collected from the most recent CEC System Assessment Reports from each school, results from student testing (MAP, PARCC, etc.), and the Illinois 5 Essentials Report. Once data is reviewed and priorities are identified, action plans will be developed with associated formative assessments in the fall and again in the spring. Teams will work together to execute specific steps to move forward.

**5.7 CSBO:**

**ESP Handbook Updates:** Administration sought input from the Board regarding retirement benefit/incentives for 12 month ESP employees for next year's handbook. The Board recommended keeping current practice in place.

**5.8 Superintendent:**

**Monthly Reports:** Mr. Nugent made enrollment, FOIA, student suspension, staff attendance, and residency reports available to the Board.

**State of IL Update:** The Governor's proposed budget includes a plan to shift all normal costs of TRS to the local school districts over the next 4 years. For Maercker District 60 that translates to estimated costs of \$250,000 in year one, \$500,00 in year two, \$750,000 in year three, and \$1,000,000 in year four. In April, the district anticipates receiving new revenue through the Evidence Based Funding Model (EBM) in an amount close to \$40,000.

**Articulation Committee Update:** Four topics surfaced in articulation: the School Improvement Plan, financial projections, scheduling, and a request for a district survey versus the 5 Essentials Survey to gather data. The Committee will analyze 5 Essentials data.

**Options for Construction Management if Referendum is Successful:** Superintendent Nugent asked for the Board's input on how to proceed with construction management if the referendum is successful. The Board expressed a desire to have a construction manager, and discussed options regarding going out to request for those services. Ms. Caddy explained that the Board is not limited to the lowest bidder in this particular circumstance.

**Principal Leadership:** Mr. Nugent shared that as part of the School Improvement Plan, principals of all three buildings are taking part in a multiple year federal grant program called SAM supporting professional development for principals. It is being administered through the DuPage ROE.

**Class Size and Staffing Update:** Administration outlined four staffing approaches to the 2018-19 school year with their associated costs/savings. The Board discussed the pros and cons of each option.

**6.0 Closed Session to Discuss:** **Motion:** At 8:38 p.m., pursuant to section 2a of the Open Meetings Act 5 ILCS 120/1.01, 120/2(c) a motion was made by Casey and seconded by Linson to close the meeting to the public relying upon exception(s) set forth in 2 (c)(1) (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees). A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Kleppetsch, and Sullivan. Voting Nay: None. Motion carried.

**Move Out of Closed Session:** **Motion:** At 9:07 p.m., it was moved by Casey, and seconded by Satchwell to move out of closed session. A voice vote was taken, and passed unanimously. Motion carried.

#### **7.0 Action Items:**

**7.1 Approve Board Agreements:** On January 31, 2018, the Board held a Special Workshop where they agreed to a statement of purpose, guiding principles, and operating expectations. **Motion:** A motion was made by Kleppetsch and seconded by Casey that the Maercker School District 60 Board of Education approve Board Agreements as presented. A roll call vote was taken. Voting Aye: Satchwell, Kleppetsch, Casey, Linson, and Sullivan. Voting Nay: None. Motion carried.

**8.0 Public Comment on Agenda or Non-Agenda Items:** There was no public comment.

**9.0 Agenda Items for Future Consideration:** Next month the meeting will be at WHMS and will potentially include the approval of the final staffing plan for 2018-19 school year, Board action on Non-Renewal of Certified Contracts, Board action on Administrative Contracts for 2018-19, and the Superintendent's goals update.

**10.0 Consensus for Communication Items on Twitter:** Holmes student presentations.

#### **11.0 Adjournment:**

**11.1 Meeting Effectiveness Exit Slip:** Vice President Sullivan reminded Board members to complete the meeting survey.

**11.2 Motion to Adjourn:** Vice President Sullivan declared the meeting adjourned at 9:11 p.m. **Motion:** A motion was made by Casey and seconded by Linson. A voice vote was taken, and unanimously approved. Motion passed.

Respectfully submitted,  
Kathy Spina, Recording Secretary

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Secretary, Maercker 60 Board of Education

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President, Maercker 60 Board of Education