

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
MAERCKER SCHOOL DISTRICT NO. 60
HELD TUESDAY, JANUARY 22, 7:00 PM
WESTVIEW HILLS MIDDLE SCHOOL**

1.0 Call to Order and Roll Call: At 7:00 p.m., President Lisa Bishop called the meeting to order. The following members were physically present: Paul Kleppetsch, Tim Casey, Priya Linson, Mary Satchwell, Amy Sullivan, and Lisa Bishop. Michael Jones arrived at 7:03 p.m.

District Personnel in Attendance: Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; and Kathy Spina, Administrative Assistant/ recording secretary.

Guest(s) in attendance:

2.0 Presentation(s): There were none.

3.0 Public Comment on Agenda Items Only: There was no public comment.

Guests in Attendance: No guests were in attendance.

4.0 Consent Agenda:

4.1 Approval of Minutes: Open and Closed Minutes from December 18, 2018

4.2 Approval of Treasurer's Report: for December 2018

4.3 Approval of Bills and Payroll: for January 2019

4.4 Accept Letters of Resignation: Paola Gonzalez, (H) BIL Aide

4.5 Approval of Employment: Kacie Ryan, aide, and Niveditha Yeliminetti, technology aide (H) each at \$15/hr, 6.5 hrs/day

4.6 Approval of Legal Updates to 2018-19 Parent/Student Handbook: Due to recent legislative updates it is necessary to update the FY19 Parent/Student Handbook.

Motion: Satchwell moved, and Sullivan seconded to approve the Consent Agenda as amended. A roll call vote was taken. Voting Aye: Jones, Casey, Linson, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

5.0 Reports:

5.1 Parent-Teacher Association: Preparations are underway for the Fun Fair (March 2nd), Science Fair and the 8th Grade Dinner Dance (May 28th). The Science Fair will be held this weekend at Westview Hills on Saturday morning, January 26, 2019. All are welcome to attend, and volunteers are wanted. Please remember the Country House fundraiser being held all this week!

5.2 Maercker Education Foundation: The Board discussed a desire to revitalize efforts to support the MEF Board. Ms. Caddy said related costs for licensing and the website cost about \$500 per year.

5.3 SASED: Executive Director's Report was provided. There is a joint meeting of the SASED Governing Board and Board of Control on 1/23 to discuss the budget.

5.4 Principal Reports:

Mr. Sepich (H) written report: Holmes participated in Jump Rope for Heart today with many parent volunteers, and is preparing to participate in a fundraiser benefit for Make A Wish kids. Students will be learning how they can make a difference in their world. Staff just completed their Data Intervention Review and are working toward identified student interventions. Currently Access testing is being administered.

Mrs. Giannoulis (M) written report: The family of 4th grader Kadalise Brown has expressed their appreciation for the support given by staff and students in the passing of their daughter on January 5th. In the spring, two buddy benches will be dedicated in her honor. Social workers and staff have led grief discussion circles with 4th grade students. The Maercker student band concert was held Friday, January 18th, with the parent concert being held on Wednesday, January 23rd. Access testing, which addresses listening, speaking, reading, and writing, has begun. Looking ahead, there will be a Parent Family Reading Night on March 14th.

Mrs. Quirk (W) written report: Westview kicked off the year with a fun PBIS All-School Paw Tower Assembly. A new transitional math class has been launched for students with IEP's. Students are making significant gains in their modified instructional program. Interventions are offered for students in their A-period and in after-school study hall. 7th grader Wilbert Chu won the AMC8 Contest at north Central College/Math Department in Naperville, and is one of the top 5 contestants from Illinois. He is an AMC 8 Distinguished Honor Roll student, placing in the top 1% nationwide. The student senate is preparing for the PTA/Senate Winter Dance.

5.5 Board of Education: The Board reviewed exit slip information from its last meeting. Board members agreed they will plan for an internal professional development workshop. Superintendent Nugent and President Bishop will work with Dee Molinare of the IASB to develop plans. The spring DuPage Region Dinner Meeting will be held March 6th, 2019.

5.6 Director of Teaching & Learning Cathy Fisher: Mrs. Fisher led a review of mid-year achievement and growth data and an overview of programs and services which support the academic and social-emotional growth of all students.

Multi-Tiered Systems of Support (MTSS) and Special Education:

Mrs. Fisher gave the Board an overview of District structures used to evaluate social emotional learning (SEL) of students in a three-tiered system. **Tier 1** programs are implemented with all students. Every classroom teacher in K-8 is using the Second Step Curriculum for SEL lessons. RUSH Executive Function materials are used in grades 3-8. Social workers work together across the District to ensure positive support teaching is consistent, and the implementation of expectations is uniform. Weekly student concerns meetings are held, where teachers have the opportunity to bring attention to students who need additional supports. Staff use tools to identify individual student eligibility for special services. **Tier 2** is for students who need additional assistance. This could include Social Academic Instructional Groups (SAIG) on a temporary basis because of some current situation or event in their life, such as grief, or family crisis. **Tier 3** is for a small group of students demonstrating the most need of support. This typically includes behavior plans, individualized social work support, and/or outside services.

English Language Arts (ELA) and Mathematics:

Mrs. Fisher reviewed winter achievement mean scores, by grade-level, reflected over the past 4 years for ELA and for Math. Overall, the results show that achievement levels increase in both reading and math as cohort groups progress through grades K-8. Grades 6-8 achievement is consistency above the 90th percentile nationally. In ELA 46 – 76% of students meet/exceed projected growth patterns, and in Math 45 – 86% of students meet/exceed projected growth numbers. These data points are used to drill down and uncover areas of opportunity for growth. Mrs. Fisher added that English Learner students are receiving additional supports in both categories.

5.7 CSBO:

Financial Projections: CPI for levy year 2019 is 1.9% (FY21) which is a little lower than original assumptions. FY22 and FY23 assumptions are at 2%. Expenses for the 2019-20 school year will be impacted by a staffing increase of approximately 9.5 FTE which includes additional kindergarten teachers for full-day schedule. The custodial redesign should decrease custodial costs; transportation cost should decrease because of elimination of med-day kindergarten routes. Health benefits are assumed to increase 5%. \$350,000 is budgeted for one-time furniture purchases for new classroom spaces, this includes new technology equipment. \$375,000 is set aside for facility

work, including \$75,000 for remaining asbestos abatement related to construction, with a plan for \$300,00 budgeted for each future year for facility needs. There will be a one-time spend down of working cash for a possible construction shortfall in the amount of \$1,500,000.

Construction Update: Bid release #4 will take place February 14, 2019. This will be for the parking lot and site improvements at Westview Hills. Indoor abatement work was completed over winter break, and a schedule for summer abatement is scheduled. The north wall at Holmes is completely scaffolded and enclosed for winter conditions, and CMU block work is beginning, however extreme cold weather could have an impact on progress. Gilbane held a scheduling and sequencing meeting for all Westview Hills work on Tuesday, January 15 with all trade contractors and confirmed the science lab additions will be complete by the middle of August. However, the renovation work at Westview Hills has serious sequencing concerns that could impact the schedule.

5.8 Superintendent:

Monthly Reports: Mr. Nugent made enrollment, residency, suspension, staff attendance, and FOIA reports available for the Board.

Setting Course for 2019-2020: Staffing discussions for 2019-20 have begun. A first draft of the certified plan will be presented at the February meeting, and then again for final approval at the March meeting. The non-certified staffing plan will be presented in May for final approval.

2019-20 School Calendar: A draft of the next year calendar has been developed, but because of potential changes currently being addressed at the state level, the calendar will not be presented until the February meeting.

Special Services Deep Dive Underway: Special services includes special education, MTSS/interventions, accelerated programs, and EL. The first focus areas are MTSS/interventions and special education. Once the evaluations are complete, it will give direction to assist in decision making for the future. EL and accelerated deep dives will occur before the end of the school year.

New Website: The new website, active since January 1, 2019, will continue to be developed. The goal is to reduce the amount of redundant information on the site, have a common brand district-wide, and create a common look and experience across every page.

Budget Communications: The ISBE is seeking close to a 60% increase in funding from the state for preschool through high school. Mr. Nugent informed the Board about a variety of topics being discussed by the state related to education funding.

6.0 Closed Session to Discuss: Closed session was not required at this meeting.

7.0 Action:

7.1 Second Reading and Adoption of Policies: 2:30, 2:80, 2:110, 2:120, 4:20, 4:45, 4:100, 4:170, 5:30, 5:60, 5:220, 7:70, 7:100, 7:190, 7:250, 7:260, 7:270, 7:305: These policies were approved for first reading in December and are now recommended for adoption.

Section	Policy	Description of Changes
School Board	2:30 School District Elections	5 year review – change in submission of public question to referenda
	2:80 Board Member Oath and Conduct	Updates on equity, opportunity, and vision.
	2:110 Qualifications, Term, and Duties of Board Officers	5 year review – removal of old language
	2:120 Board Member Development	Added support services for student attendance
Operational Services	4:20 Fund Balances	New to MSD60 – recommended by CSBO
	4:45 Insufficient Fund Checks and Debt Recovery	Delinquent Debt Recovery added
	4:100 Insurance Management	Includes student insurance
	4:170 Safety and Security	Timeline added to Active Shooter drill
General Personnel	5:30 Hiring Process and Criteria	Includes checks on superintendent applicants
	5:60 Expenses	Not responsible for employee negligence
	5:220 Substitute Teachers	Adds info on new short-term sub licenses
Students	7:70 Attendance & Truancy	Professional development clause added

	7:100 Health, Eye, Dental Exams, Immunizations and Exclusions of Students	Added Meningococcal information, and acceptable exam approvers
	7:190 Student Behavior	Added authorized medical cannabis information
	7:250 Student Support Services	Enrollment liaison for ILDCFS students added
	7:260 Exemption from Physical Education	Considerations for return to class added
	7:270 Administering Medicines to Students	Added Undesignated Asthma Medication and Opioid Antagonists language
	7:305 Student Athlete Concussions & Head Injuries	Includes requirement for staff to distribute concussion brochure for injured student

Motion: Linson moved, and Kleppetsch seconded to approve the adoption of policies as presented. A roll call vote was taken. Voting Aye: Satchwell, Sullivan, Kleppetsch, Jones, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.

7.2 Approval of Revocation License: By Board recommendation, homeowners whose property border the east fenceline of Maercker School’s property will now have annual agreements with the school district, thereby revoking their current license agreements. This involves 4 residences at 716, 720, 724 and 728 Heath Court, in Westmont. ***Motion:*** Kleppetsch moved, and Satchwell seconded to approve revoking current license agreements for the properties at 728 Heath Ct., 716 Heath Court, 724 Heath Court, and 720 Heath Court, in Westmont, Illinois. A roll call vote was taken. Voting Aye: Sullivan, Kleppetsch, Jones, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.

7.3 Approval of Revocable License Agreements: The Board has requested a new annually renewable Revocable License Agreement with homeowners at 716, 720, 724 and 728 Heath Court. ***Motion:*** Kleppetsch moved, and Linson seconded to approve the new Revocable License Agreements for properties 720 Heath Ct., 716 Heath Ct., 724 Heath Ct., and 728 Heath Ct., Westmont Illinois. A roll call vote was taken. Voting Aye: Kleppetsch, Jones, Casey, Linson, Satchwell, Sullivan, and Bishop. Voting Nay: None. Motion carried.

7.4 Approval of Resolution Establishing Intent to Implement Full-Day Kindergarten for the 2019-2020 School Year: At the completion of the new building project at Holmes School, the district will be able to host full-day kindergarten for the first time. ***Motion:*** Satchwell moved, and Sullivan seconded that the Maercker Board of Education approve implementation of full-day kindergarten district-wide for all students commencing with the 2019-2020 school year. A roll call vote was taken. Voting Aye: Jones, Casey, Linson, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

8.0 Public Comment on Agenda or Non-Agenda Items: There was no public comment.

9.0 Agenda Items for February: Review enrollment projections for the 2019-20 School Year; adoption of 2019-20 School Year Calendar; Educational programming changes and tentative certified staffing plan; review of technology plans.

10.0 Consensus for Communication Items on Twitter: Full day kindergarten approval for 2019-20.

11.0 Adjournment:

11.1 Meeting Effectiveness Exit Slip: Ms. Bishop reminded Board members to please complete the meeting survey.

11.2 Motion to Adjourn: President Lisa Bishop declared the meeting adjourned at 8:36 p.m. ***Motion:*** A motion was made by Casey and seconded by Sullivan. A voice vote was taken, and unanimously approved. Motion passed.

Respectfully submitted,
Kathy Spina, Recording Secretary

Final approval to take place on Tuesday, February 19, 2019.