

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
MAERCKER SCHOOL DISTRICT NO. 60
HELD TUESDAY, NOVEMBER 13, 2018, 7:00 PM
WESTVIEW HILLS MIDDLE SCHOOL**

1.0 Call to Order and Roll Call: At 7:03 p.m., President Lisa Bishop called the meeting to order. The following members were physically present: Paul Kleppetsch, Michael Jones, Tim Casey, Mary Satchwell, Amy Sullivan, and Lisa Bishop. Priya Linson was absent.

District Personnel in Attendance: Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; and Kathy Spina, Administrative Assistant/ recording secretary.

2.0 Public Comment on Agenda Items Only: There was no public comment.

Guests in attendance: Teachers Terri Williams, Sue Schirle, Karin Miller, and Lila Gouveia were in attendance. There was no public comment.

3.0 Consent Agenda:

3.1 Approval of Minutes: Minutes from October 16, 2018, and December 4, 2018

3.2 Approval of Treasurer's Report: for October 2018

3.3 Approval of Bills and Payroll: for November 2018

3.4 Accept Letters of Resignation: Tawnie Caracci, RN (M); John Halmon, Evening Custodian (W); Anita Lockett, Food Server (W)

3.5 Approval of Employment: Zili Lutfiu, Food Server (W); Georgianne Tiffin, Sub Food Server (D); Christina Coyle, RN (H)

3.6 Request for FMLA: Shaun Meek, Custodial Engineer (H), paternity leave anticipated 12/26/18 through 1/14/2019

Motion: Casey moved, and Jones seconded to approve the Consent Agenda. A roll call vote was taken. Voting Aye: Jones, Casey, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

4.0 Reports:

4.1 Parent-Teacher Association: The annual Science Fair Information night is Wednesday, November 14, 2018 at Maercker School. Volunteers are always needed. Watch for the Bundt Cake fundraiser the week of December 10th. There is no PTA meeting in December.

4.2 Maercker Education Foundation: No report.

4.3 SASED: Ms. Satchwell shared that Dr. Melinda McGuffin has been hired as the next Executive Director beginning July 1, 2019. They are continuing their search for a business director. Southeast school will be doing some renovations of roofing and flooring soon.

4.4 Principals:

Mr. Sepich (H) written report: Construction is well underway, and students are now having recess thanks to the hospitality of the Christian Church of Clarendon Hills who have allowed use of their blacktop and playground each day. SASED is providing continued training sessions for staff on supporting learning instruction and environments for very active students. PLC's have been hard at work on pacing and best practice with new ELA resources from Benchmark. Each grade level is reflecting on how to use a "Guided Math" approach to make sure they are leveling for all students and giving extensions and enrichment. Teachers are piloting approaches to share with all staff.

Mrs. Giannoulis (M) written report: Students celebrated their first PBIS Flashlight Reading celebration, with every student receiving a finger flashlight for cozy reading. PLC's have been collaborating to build the new ELA resources. One Book One School has begun with the book **The**

Harlem Charade. Every student and staff member has received a book with a timeline for the year's events. Staff and leadership (even our Superintendent) will be volunteering to read and record a chapter for students to listen to on the Google OBOS website. The event will culminate with a visit from the author this spring. Professional development in technology has begun for staff in the use of Seesaw, Google classroom, GoGuardian and Brainpop. Badges will be given to symbolize technology skill levels as teachers receive training. On Veterans Day, two parent veterans gave presentations to students. Peer jury has begun for the year with restorative practice system procedures.

Mrs. Quirk (W) written report: Westview Hills successfully completed several safety drills during the month of October and was complimented by emergency personnel for their timely and smooth evacuations. The band had an outstanding performance at the DGN Bandemonium Night and gave a great performance at the festivities for the Groundbreaking Ceremony at WHMS. Thanks to the PTA and Student Senate the Halloween-themed fall dance was a huge success. The girls' varsity volleyball team and cross-country teams are soon-to-be recognized champions this fall. The special education department and SASSED are working together to implement new curriculum to enhance individual student needs. Individual departments continue to collaborate to on prioritized needs in addition to revising all unit plans.

4.5 Board of Education: The Board reviewed the exit slip from the last meeting and Ms. Bishop gave opportunity for discussion of resolution topics for the upcoming Board conference. She will be the delegate for the District during the upcoming Tri-Conference.

4.6 Director of Teaching & Learning Cathy Fisher: Mrs. Fisher gave an update on curriculum and instructional programming through BLT and PLC's at each of the schools.

4.7 CSBO: Ms. Caddy explained that excavation has begun at Holmes School. During winter break structural steel will be added to the roof near the existing kindergarten rooms to prepare for the new addition. There is a pending storm water permit at Westview Hills that will possibly come through in the next week or two to allow excavation at the WHMS site. Abatement work of carpet removal will be done over winter break in the specials area, with lockers returned to the area to concrete floors before students return on January 7, 2019. There will be a bid opening on December 11, 2018 for remaining work at Westview Hills Middle School.

4.8 Superintendent:

Monthly Reports: Mr. Nugent made enrollment, residency, suspension, staff attendance, and FOIA reports available for the Board.

Gifts to the District: Inquiries have been made regarding potential fund raising for upgraded equipment for items related to new construction areas of schools. With the Board's approval, this could allow for additional construction / acquisition of equipment that would otherwise not be possible given the available funding. The Board was in favor of the concept within reasonable parameters. The PTA also asked for consideration of an opportunity for a commemorative tree to be planted in honor of Carrie Hearl, former PTA President.

School Report Card Designations: The state informed the district that they had made a data error which impacted the anticipated ratings for each of Maercker District 60 schools. The overall scores on a 100-point scale were: Holmes 76.32, Maercker 79.60, and Westview 74.99. The cut score for elementary/middle schools to be rated as Exemplary (in the top 10% of schools) was 80.94. Each school was close to the Exemplary rating. The reason for Maercker School's designation as underperforming was because of Student scores within the IEP subgroup. To be designated as Underperforming, a subgroup must score below 36.9. Maercker's IEP subgroup score was 35.61. Math and attendance within the special education subgroup were identified as focus areas to gain improvement in scores for next year.

5.0 Closed Session to Discuss: It was determined that a closed session was not needed.

6.0 Action:

6.1 Approval of Tax Levy Estimate: The estimated levy includes an estimated new construction amount of \$3,800,000, slightly lower than the value in 2017. The CPI used in preparing the estimates is 2.1%, which is the actual CPI for the year ended December 2017. EAV has been estimated at an increase of 4% to a value of \$633,835,341 which is slightly lower than the actual increase in the prior year. The levy estimate has been increased by 2.5% to account for underestimations in EAV and new construction. The estimated increase in the tax capped funds (all operating funds, excluding debt service) is 7.98%, including the 2.5% balloon increase. With the increase in debt service, the total levy is estimated to increase by 12.9%, or approximately in the amount of \$20,293,277. President Bishop asked Ms. Caddy if she could refine her numbers as they are received from the county before the adoption and include a slightly larger balloon levy percentage to ensure capturing all potential new growth tax dollars available to the district. **Motion:** Sullivan moved, and Casey seconded to approve the 2018 Estimated Tax Levy as amended. A roll call vote was taken. Voting Aye: Satchwell, Sullivan, Kleppetsch, Jones, Casey, and Bishop. Voting Nay: None. Motion carried.

6.2 Action of Semi-Annual Review of Verbatim Closed Session Recordings: Verbatim records must be retained for no less than 18 months after the completion of a meeting. After a review of the dates in question, it is the recommendation of administration that the Board of Education may authorize the destruction of verbatim records of September 20, 2016 through January 17, 2017 at this time. **Motion:** Sullivan moved, and Satchwell seconded to authorize the destruction of verbatim recordings of the closed meetings of the Maercker School District 60 Board of Education from September 20, 2016 through January 17, 2017. A roll call vote was taken. Voting Aye: Sullivan, Kleppetsch, Jones, Casey, Satchwell, and Bishop. Voting Nay: None. Motion carried.

6.3 Action on Semi-Annual Review of Closed Session Written Minutes: After a review of recommendations from attorneys, administration recommends that all closed session written minutes, not previously released, remain closed. **Motion:** Satchwell moved, and Sullivan seconded that the need for confidentiality still exists as to all written minutes of closed meetings of the Board of Education from the period of May 15, 2018 through October 16, 2018; and, further, that the need for confidentiality remains for all other closed session minutes prior to this period not previously released by the Maercker School District 60 Board of Education. A roll call vote was taken. Voting Aye: Kleppetsch, Jones, Casey, Satchwell, Sullivan, and Bishop. Voting Nay: None. Motion carried.

7.0 Public Comment on Agenda or Non-Agenda Items: There was no public comment.

8.0 Agenda Items for December: Adoption of the Tax Levy, Approval of 2019-20 School Fees, potential adoption of the 2019-20 school year calendar, and the state's change in IDEA funding procedures.

9.0 Consensus for Communication Items on Twitter: None at this time.

10.0 Adjournment:

10.1 Meeting Effectiveness Exit Slip: Ms. Bishop reminded Board members to please complete the meeting survey.

10.2 Motion to Adjourn: President Lisa Bishop declared the meeting adjourned at 7:55 p.m. **Motion:** A motion was made by Casey and seconded by Kleppetsch. A voice vote was taken, and unanimously approved. Motion passed.

Respectfully submitted,
Kathy Spina, Recording Secretary

Secretary, Maercker 60 Board of Education

President, Maercker 60 Board of Education