

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION
MAERCKER SCHOOL DISTRICT NO. 60
HELD TUESDAY, DECEMBER 19, 2017, 7:00 PM
WESTVIEW HILLS MIDDLE SCHOOL**

1.0 Call to Order and Roll Call: At 7:02 p.m., President Lisa Bishop called the meeting to order. The following members were physically present: Cindy Bondlow, Tim Casey, Paul Kleppetsch, Priya Linson, Mary Satchwell, and Lisa Bishop. Amy Sullivan was absent due to illness.

District Personnel in Attendance: Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; Amber Quirk, Principal of Westview Hills Middle School; and Kathy Spina, Administrative Assistant/ recording secretary.

2.0 Closed Session to Discuss: **Motion:** At 7:03 p.m., pursuant to section 2a of the Open Meetings Act 5 ILCS 120/1.01, 120/2(c) a motion was made by Casey and seconded by Satchwell to close the meeting to the public relying upon exceptions set forth in 2 (c)(1) (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees); 2(c)(2) (collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees); and 2(c)(10) (the placement of individual students in special education programs and other matters relating to individual students). A roll call vote was taken. Voting Aye: Bondlow, Casey, Linson, Satchwell, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

Move Out of Closed Session: **Motion:** At 8:03 p.m., it was moved by Casey, and seconded by Bondlow to move out of closed session. A voice vote was taken and passed unanimously. Motion carried.

3.0 Fall Student Recognition: Westview Hills Cross Country teams, the Illinois Music Education Association band and orchestra members, National STEM Voice project winners, and Art Exploration winners were recognized. Former student, Dylan Gnat, gave a presentation of his participation in STEM classes this year with Mrs. Wolf-Golbach and Ms. Vujanovic as part of the iTeach program.

4.0 Hearing for Proposed Tax Levy: Ms. Caddy explained that the tax levy recommendation is based on the following factors:

- The Consumer Price Index (CPI-U) at the end of December was 2.1%. CPI-U for 2017 is trending at 2.2%. Final CPI-U will be released in late January 2018.
- The value of new construction in our district is estimated at \$6,601,100. Included in that amount is \$901,280, the incremental value of the property within the TIF. We are not able to capture the increased value of the property within the TIF until it expires. Total EAV is estimated by the Downers Grove Township Assessor to increase by 4.78%. Total EAV is estimated to be \$605,656,150.
- The levy request is increased by 2.5% in order to protect the district from any underestimations in the above assumptions (new construction and EAV). The estimations provided by the township assessor are tentative and subject to possible adjustments by the County and State. The overall increase in the levy is 5.81%. However, the actual amount of new operating revenue anticipated from the levy is estimated at \$518,493, an increase of 3.22%. The total levy, including the debt service levy of \$1,958,471 (which is not subject to the cap), is expected to be \$18,557,083.

5.0 Public Comment on Agenda Items Only: Teachers and negotiators for the MEA, Sondra LaPointe and Sandra Nessinger, expressed their appreciation to the Board and administration for the time and effort they put into the process of negotiations, noting that while neither side achieves all its goals, they were satisfied, as displayed by the 99% ratification by the MEA.

6.0 Consent Agenda:

6.1 Approval of Minutes: Open and Closed Minutes from November 14, 2017, and December 12, 2017

6.2 Approval of Treasurer's Report: for November 2017

6.3 Approval of Bills and Payroll: for December 2017

6.4 Accept Letter of Retirement: Susan Keller, Westview Hills Science teacher, presented a letter of intent to retire effective June of 2018.

6.5 Approval of Employment: Meghan Czarnecki, Special Education Aide (H); and Daniel Zawislak, Wrestling Coach (W), pending successful results of background checks, health examinations, and required paperwork.

6.6 Approval of Leave Extension: Erin Christie is requesting additional time beyond her 12 weeks of FMLA due to extenuating medical circumstances with her baby. Her anticipated date of return would be March 2, 2018.

Motion: Bondlow moved, and Kleppetsch seconded to approve the Consent Agenda as presented. A roll call vote was taken. Voting Aye: Linson, Satchwell, Kleppetsch, Bondlow, Casey, and Bishop. Voting Nay: None. Motion carried.

7.0 Reports:

7.1 Parent-Teacher Association: No report at this time.

7.2 Maercker Education Foundation: No report at this time.

7.3 SASED: There is no meeting in December and no report at this time.

7.4 Principals:

Mr. Sepich (H) written report: Mr. Sepich shared that Holmes recently completed their Winter benchmarks and will be adding interventions to support student growth in January. Students will be earning their first Hall of Fame Awards this week for collection of BEE cards. Jump for Heart BEE Caring preparation has begun. Staff received follow-up training from SASED in De-escalation to focus on keeping students engaged and connected.

Mrs. Giannoulis (M) written report: Parent/Teacher led sessions in the evening continue. "Literacy at Home" strategies were recently presented by Mrs. Linson, Mrs. LeValley, and Ms. Jorgensen. In the spring, technology links for student use at home for math and reading will be covered. Students recently celebrated a school-wide PBIS celebration. Winter MAP testing is completed. Students are able to view their own progress toward goals they personally set in math and reading. Professional Learning Communities (PLC) are analyzing student data to align with their SMART goals. ELA PLC teams continue to monitor student progress to strengthen guided reading groups, and share best guided reading practices through video and peer observations.

Mrs. Quirk (W) written report: Staff participated in a second training session on De-escalation training and completed an assessment review cycle with Maggie Brewner. Several teachers, along with teachers from Maercker took part in Executive Functioning training through Rush Neurobehavioral Science Center. 7th and 8th grade math teams reviewed math practices and standards with Kristen Klegg. 6th grade will do the same in January. MAP testing will be completed in December, and staff will review data and supports for students for January. Choir and band members gave a concert along with several students from the recent Variety Show to Bria convalescent center. The band will host its winter concert on December 20th.

7.5 Board of Education: The Board reviewed the meeting effectiveness survey from November, and shared about notable workshops attended at the November Tri-Con School Board Conference:
 Priya Linson: Equity issues, and how to form an Equity Committee
 Tim Casey: State Finance discussion with two IL state senators and members of the House
 Mary Satchwell: Community Engagement – with retirees and community members
 Lisa Bishop: School Finance - Debt Service Base for Referendum

7.6 Director of Teaching & Learning:

Elective / “Specials” Curriculum Renewal: Parent surveys were sent out by the district team, comprised of 17 educators, overseeing elective and specials curriculum. The survey was broken into two categories, K-5th and 6th-8th grade. They are gathering information for a recommendation for next year’s curriculum.

Instructional Technology Curriculum Renewal: The team has been piloting two touchscreen Chromebooks. Teachers have also been identifying skills and resources required for students to become digital age learners. A recommendation is coming soon which includes device information as well as necessary professional development for staff members.

Math Curriculum Renewal: Kindergarten through 5th grade teacher leaders continue to work on unit plans, discuss staff development and program, and pacing questions. By December 20th all K through 8th grade math teachers will have completed professional development for greatest area of need (GAN) for planning. Staff are working with Zearn and Eureka math development programs.

7.7 CSBO: No report at this time.

7.8 Superintendent:

Monthly Reports: Mr. Nugent made enrollment, FOIA requests, student suspension, certified staff attendance, and residency reports available to the Board.

Enrollment Projections: Administration is working on enrollment projections for next school year, and class size guidelines.

Class Size and Staffing Update: Mr. Nugent discussed the administration’s study of class sizes throughout DuPage County, as well as an analysis of how different class size targets could impact the district financially. He recommended updating the district’s class size targets to 20-22 at K-3 and 25-27 at 4-8. Board discussion favored a hard target of 20 at K-3 and 25 at 4-8, but that administration should have the flexibility to make adjustments at individual grade levels as needed.

8.0 Action Items:

8.1 Potential Action After Closed Session: (Action on ESP Salaries) Motion: A motion was made by Linson and seconded by Satchwell to approve ESP salary adjustments as presented. A roll call vote was taken. Voting Aye: Satchwell, Kleppetsch, Casey, Linson, and Bishop. Voting Nay: Bondlow. Motion carried.

8.2 Approval of First Reading of Policies: 2.210, 2.260, 4.10, 4.15, 4.70, 4.110, 4.170, 5.90, 5.200, 5.220, 5.240, 5.290, 5.330, 6.50, 6.60, 6.80, 6.150, 6.180, 6.210, 6.330, 6.340, 7.15, 7.20, 7.70, 7.80, 7.160, 7.180, 7.250, 7.260, 7.270, 7.275, 7.305, 7.340, 8.70: The Board policy committee met on December 12th, and is recommending updates and additions of the following policies:

Section	Policy	Description
School Board	2:210, Organizational School Board Meeting	Policy is unchanged other than the addition of a comma.
	2:260, Uniform Grievance Procedure	Policy, Cross References, and footnotes updated in response to legal changes.

Operational Services	4.10 Fiscal and Business Management	
	4.15 Identity Protection	Policy, Cross References, and footnotes updated in response to legal changes.
	4:70, Resource Conservation	The policy is unchanged. Minor continuous improvement updates made to the footnotes.
	4.110 Transportation	Policy, Cross References, and footnotes updated in response to legal changes regarding Hazardous Routes.
	4.170 Safety	Policy, Cross References, and footnotes updated in response to legal changes regarding Lead Testing in Water.
General Personnel	5.90 Abused and Neglected Child Reporting	Policy, Cross References, and footnotes updated in response to additional hotline numbers.
	5.200 Terms and Conditions of Employment and Dismissal	Policy, Cross References, and footnotes updated with 2 additional sub topics.
	5.220 Substitute Teachers	Policy, Cross References, and footnotes updated to reflect clarification of substitute requirements.
	5.240 Professional Personnel, Suspension	Policy, Cross References, and footnotes updated in response to additional subhead.
	5.290 Educational Support Personnel, Employment Termination and Suspensions	Policy, Cross References, and footnotes updated to align with policy changes in 5.240.
	5.330 Educational Support Personnel, Sick Days, Vacation, Holidays, and Leaves	Policy, Cross References, and footnotes updated to align with policy 5.250 Leaves of Absence.
Instruction	6.50 School Wellness	Policy, Cross References, and footnotes updated in response to smart snack regulations.
	6.60 Curriculum Content	Policy, Cross References, and footnotes updated to allow for case-by-case excusals for student participation in interscholastic or extracurricular programs.
	6:80, Teaching About Controversial Issues	Policy and footnotes are updated with minor corrections
	6.150 Home and Hospital Instruction	The policy and footnotes are updated to reflect that a physician, physician assistant, or advanced practice nurse may provide written permission for home or hospital instruction of a student.
	6:180, Extended Instructional Programs	Policy, footnotes, and Legal References updated to reflect language in relevant provisions of the School Code.
	6:210, Instructional Materials	Policy, footnotes, and Legal References updated to move optional language previously within footnote 4 into the body of the policy.
	6:290, Homework	Policy is unchanged. Minor continuous improvement updates are made

	6.330, Achievement and Awards	Policy is unchanged. Minor continuous improvement updates are made
	6.340 Student Testing and Assessment Program	The policy and footnotes updated in response to legal changes.
Students	7.15 Student and Family Privacy Rights	The policy and footnotes updated in response to legal term changes.
	7.20 Harassment of Students Prohibited	The policy and footnotes updated in response to legal requirements.
	7.70 Attendance and Truancy	The policy, footnotes and legal references updated in reference to students whose parent is on active military duty.
	7:80, Release Time for Religious Instruction/Observance	The policy and footnotes are updated with minor corrections
	7:160, Student Appearance	Policy is unchanged but for one minor (s) inserted at the end of the policy's last sentence.
	7.180 Prevention of and Response to Bullying, Intimidation, and Harassment	Policy and footnotes updated to align with 7.20 Harassment of Students Prohibited.
	7.250 Student Support Services	Policy and footnotes clarify student support service providers and certification requirements.
	7.260 Exemption from Physical Education	Updated to align with 6.60 Curriculum Content.
	7.270 Administering Medicines to Students	Policy and footnotes updated to allow for optional undesignated opioid antagonist program.
	7:275, Orders to Forgo Life Sustaining Treatment	OPTIONAL
	7.305 Student Athlete concussions and Head Injuries	Minor updates made to align with all student health policies.
	7.340 Student Records	Change in Legal reference updates
Community Relations	8:70, Accommodating Individuals with Disabilities	Policy and footnotes updated to clarify that Title II of the ADA applies to website accessibility.

Motion: A motion was made by Satchwell and seconded by Kleppetsch that the Maercker School District 60 Board of Education approve the First Reading of Policies as presented. A roll call vote was taken. Voting Aye: Kleppetsch, Bondlow, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.

8.3 Approval of 2018-19 School Year Calendar: Administration is recommending the first teacher institute days be August 21 and 22, with students beginning school on Thursday, August 23rd, 2018. The tentative last day of school would be May 31st, barring the use of any emergency days. **Motion:** A motion was made by Kleppetsch and seconded by Casey to approve the 2018-19 calendar as presented. A roll call vote was taken. Voting Aye: Kleppetsch, Bondlow, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.

8.4 Approval of 2018-19 School Year Fees: Administration is recommending a modest increase to fees related to extra-curricular sports, activities, band, and to lunch cost. Lunch was originally recommended at \$2.95 but the Board recommended making the cost \$3.00 to meet the paid lunch equity requirements of the Healthy Hunger-Free Kids Act. **Motion:** A motion was made by Satchwell and seconded by Casey to approve the 2018-19 fees as amended. A roll call vote was

taken. Voting Aye: Bondlow, Casey, Linson, Satchwell, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

8.5 Approval of Tax Levy for Tax Year 2017: The levy request is increased by 2.5% in order to protect the district from any underestimations in the above assumptions (new construction and EAV). The estimations provided by the township assessor are tentative and adjustments by the County and State could still be made. It is safer to balloon levy to protect the district from any underestimations. The overall increase in the levy, including the “balloon”, is estimated at 5.6%. The actual amount of new operating revenue, expected to be received, from the levy is estimated at \$518,493, an increase of 3.22%. The total levy, including the debt service levy of \$1,958,471 (which is not subject to the cap), is estimated to be \$18,557,083. **Motion:** A motion was made by Casey and seconded by Kleppetsch to approve the 2017 tax levy as presented. A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Kleppetsch, Bondlow, and Bishop. Voting Nay: None. Motion carried.

8.6 Approval of Collective Bargaining Agreement with Maercker Educational Association for School Years 2017-18, 2018-19, 2019-20, 2020-21: **Motion:** A motion was made by Linson and seconded by Kleppetsch to approve the Collective Bargaining Agreement with the Maercker Education Association for School Years 2017-2018, 2018-2019, 2019-2020, and 2020-2021 as presented. A roll call vote was taken. Voting Aye: Linson, Satchwell, Kleppetsch, Bondlow, Casey, and Bishop. Voting Nay: None. Motion carried.

8.7 Approval of Resolution providing for and requiring the submission of the Proposition of issuing \$28,000,000 School Building Bonds to the voters of School District Number 60, DuPage County, Illinois, at the general primary election to be held on the 20th day of March, 2018: **Motion:** A motion was made by Casey and seconded by Linson that the Maercker Board of Education approve the Resolution providing for and requiring the submission of the proposition of issuing \$28,000,000 School Building Bonds to the voters of School District Number 60, DuPage County, Illinois, at the general primary election to be held on the 20th day of March, 2018.. A roll call vote was taken. Voting Aye: Satchwell, Kleppetsch, Bondlow, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.

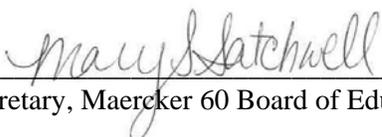
9.0 Public Comment on Agenda or Non-Agenda Items: There was no comment.

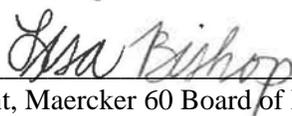
10.0 Agenda Items for Future Consideration: Review 5 Year Financial projections, student performance monitoring (spring to winter MAP scores), class sizes, formation of an Equity Committee, and January Board self-evaluation.

11.0 Consensus for Communication Items on Twitter: Fall student recognition.

12.0 Adjournment: President Bishop declared the meeting adjourned at 9:25 p.m. **Motion:** A motion was made by Casey and seconded by Linson. A voice vote was taken, and unanimously approved. Motion passed.

Respectfully submitted,
Kathy Spina, Recording Secretary


Secretary, Maercker 60 Board of Education


President, Maercker 60 Board of Education