

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION  
MAERCKER SCHOOL DISTRICT NO. 60  
HELD TUESDAY, DECEMBER 18, 2018, 7:00 PM  
WESTVIEW HILLS MIDDLE SCHOOL**

**1.0 Call to Order and Roll Call:** At 7:03 p.m., President Lisa Bishop called the meeting to order. The following members were physically present: Paul Kleppetsch, Michael Jones, Tim Casey, Priya Linson, Mary Satchwell, Amy Sullivan, and Lisa Bishop.

**District Personnel in Attendance:** Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; and Kathy Spina, Administrative Assistant/ recording secretary.

**Guest(s) in attendance:** David Norris, Tom Weeks, and George Demarakis, Mary Beth Bleifuss, Lynn Gorey, Susen LeValley, Katie Jorgensen, Peggy Sue Casey, Jennifer Fliss, Becky Merrill, Kathleen Alquist, Linda Leopold, Sandra Nessinger, Keith Baar, Amanda Gregory, Kevin Wardzala, and Mary Ellen Glazier.

**2.0 Hearing for the 2018 Tax Levy, Including the Opportunity for Public Comment:** Ms. Caddy, CSBO, informed those in attendance that the tax levy is based on:

- CPI for year ended 2017 to be used as the basis of tax capped increase was 2.1%
- New construction is estimated by the Downers Grove Township Assessor at 5,566,220
- EAV is estimated to increase by 3.92%
- Recommended "balloon" increase of 3%
- Total operating levy increase of 6.11%; Total levy increase (including debt service) of 11%

The final tax extension information will be available from the DuPage County Clerk in March. It is expected that the actual increase in operating tax revenue will be 3.02% for total operating revenue of \$17,004,870.

There was no public comment on the public hearing for the Proposed 2018 Tax Levy.

**3.0 Public Comment on Agenda Items Only:** There was no public comment.

★ **5.7** A portion of Ms. Caddy's reports were pulled forward to accommodate a presentation on the **Phase 3 Bids** by representatives from Gilbane and ARCON, Mr. David Norris, Mr. Tom Weeks, and Mr. George Demarakis. Mr. Norris of Gilbane explained that 15 bid packages are being presented for approval tonight. The total of all packages for the Westview Hills Middle School structure came in at \$1,386,000 over budget. Gilbane, ARCON, bid companies and Maercker administration are working together investigating potential cost savings to bring the deficit as close to budget without losing essential elements. Mr. Norris said that the primary factor in cost increases is due to strict timelines for completion which will require double shifts. Mr. Norris added that Bid Phase 4 will be for site work around the outside of Westview at a future date when the internal building construction is completed.

**Bond Sales:** Ms. Caddy said the district was able to negotiate bond sales on December 11<sup>th</sup> with interest rates which were better than expected at 3% for non-taxable bonds and 3.3% for taxable bonds.

**4.0 Consent Agenda:**

**4.1 Approval of Minutes:** Open Minutes from November 13, 2018, and December 4, 2018

**4.2 Approval of Treasurer's Report:** for November 2018

**4.3 Approval of Bills and Payroll:** for December 2018

**4.4 Accept Letters of Retirement:** Susen LeValley effective June 2024 (M); Karin Miller effective June 2024 (M); Kathy Spina, administrative assistant (D) effective June 30, 2020

**4.5 Accept Letters of Resignation:** Meghan Czarnecki, tech aide (H); Kiki Kalomas, literacy aide (H); Julie Fredrickson, tech aide (W); and Margo Giannoulis, principal (M)



- 4.6 Approval of Employment:** Susan Krull, tech aide (W) at \$14.50/hr, 6.75 hrs/day; Will Skarnulis, temporary tech aide (W) at \$10.81/8 hrs/day- not to exceed 10 days
- 4.7 Request for FMLA:** Johanna Ogradnik, 6<sup>th</sup> gr Math (W) with anticipated dates of April 1, 2019 to June 3, 2019, using 32.5 sick and 8.5 unpaid days; Deidra Andrasko, office assistant (M) with anticipated dates of February 1 through April 8th, 2019.
- 4.8 Amend 2018-19 School Year Calendar:** The school year calendar requires adjustment because of the November 26<sup>th</sup> snow day. Because of the tight construction schedule this summer, the recommended make-up date is **Monday, January 28, 2019**. This was previously a Teacher Institute Day, but would become a day of student attendance. The Institute Day would be rescheduled for Monday, June 3 at Maercker School.

Mrs. Bishop asked that item 4.6 be removed from the consent agenda for later discussion. **Motion:** Satchwell moved, and Sullivan seconded to approve the Consent Agenda as amended. A roll call vote was taken. Voting Aye: Jones, Casey, Linson, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

## **5.0 Reports:**

**5.1 Parent-Teacher Association:** The Winter Wonderland at Holmes, and Nothing Bundt Cakes fundraisers were a success! The PTA is still in need of science fair volunteers which will be held Saturday, January 26, 2019. Remember you do not need to have a child in the science fair to help! The next PTA meeting will be January 14th, 2019.

**5.2 Maercker Education Foundation:** There will be a meeting Thursday, December 20, 2018.

**5.3 SASED:**

**5.4 Principals:**

**Mr. Sepich (H) written report:** Holmes is completing winter benchmarks with Fastbridge and Map to determine needed academic supports for students. Teams continue to refine and adapt resources for EL students. Hall of Fame Awards will be given to students who have proven their ability to Bee Safe, Bee Caring, and Bee Ready. Their names will be placed on the Wall of Fame and will receive a certificate to take home for the holidays. First grade students are learning about how Holidays Around the World are celebrated.

**Mrs. Giannoulis (M) written report:** On December 7<sup>th</sup>, 5<sup>th</sup> grade student leadership hosted Holidays Around the World, inviting students and staff to wear, bring a photo, or bring an artifact to represent their holiday traditions. As part of the celebration, the first floor bulletin board was crafted to display information and artifacts on all holidays from all around the world. The week before the holiday break staff have fun activities planned such as baking cookies, making breakfast, and wearing red and green with students.

Winter MAP testing is completed. Students, along with teachers, are setting their own growth targets in math and reading to track their progress. The **Math and ELA Professional Learning Communities (PLC's)** have been analyzing student data and unpacking lessons in their cycle of inquiry work to improve, reflect and adjust instructional practices. The PLC's are being coached and supported by Administration to develop coherence and clarity between instruction and student success.

**Mrs. Quirk (W) written report:** The **Westview Band** performed at the Westmont Holly Days and the annual Westview Winter Concert. Students did an amazing job and we appreciate the leadership of Karen Moffett and George Huff. The **6th Graders** took a **field trip** to the Chicago Symphony Orchestra and the Art Institute. We received great feedback about the students' behavior and the students themselves were impressed by the musical performance and the experience of seeing priceless artwork. Mr. Vance coordinated another successful **Empty Bowl Fundraiser**, allowing people of all ages to paint pottery for a good cause. If you weren't able to attend this year, we hope you mark your calendar to attend in the future!

**MAP testing**, the in-class portion of Math, is almost completed. Students just finished the MAP Reading tests during ELA classes. We hope students do their best to show what they have learned in their classes. Each department continues to focus on their priority area and think about any needs they may have in their curriculum, resources, or instruction. Their BLT representatives will continue to help monitor progress throughout the year.

**5.5 Board of Education:** The Board reviewed exit slip information from the last meeting and Ms. Bishop gave the opportunity for discussion of Tri-Conference workshops.

Board agreements, exit slip data – equal discussion, opportunities for all viewpoints

Tri-Con Workshops attended:

- Equity workshops were excellent, would like to take a closer look.
- Turning distress into success. Social – emotional supports for students.
- Strategic parenting classes.
- Improving student performance through good governance.

**5.6 Director of Teaching & Learning Cathy Fisher:**

**Full-day Kindergarten:** Mrs. Fisher reported that she and Mrs. Gilmartin have been working together to develop an instructional program for full-day kindergarten for the 2019-20 school year with an eye to what will provide sustained growth beyond 3<sup>rd</sup> grade. They have gathered data and visited with surrounding districts who already have full-day programs in place, seeking to learn from their experiences. By far, the best model appears to be one that incorporates purposeful play with an inquiry-based approach. Mrs. Fisher said one of their considerations is to add a person who could provide STEM to kindergartners in addition to traditional PE, Art, Music.

**Multi-Tiered Systems of Support (MTSS) and Special Education:** In January, administration will be meeting with staff at all three schools to solicit input into the processes, programming, scheduling and staffing of special education and MTSS/interventions. This deep dive is being conducted because of feedback solicited on the monthly staff survey.

Staff and administration have identified a need for an additional math program for special education students in grades 6 through 8. Mrs. Fisher and Mr. Lin have been working together to develop a suitable program.

Mrs. Fisher said that there have been more than the usual number of parents requesting evaluations for their children to seek additional supports for their educational needs. She reported that her colleagues in the area indicate the same trend in their districts.

**5.7 CSBO:**

**Construction Update:** Ms. Caddy reported that the Village of Westmont issued the required storm water management permit for **Westview Hills** and work began the week of December 3. Completion of the haul road began on December 5 and will be followed by mass excavation of the site where the addition will be built. Plans are underway for abatement of the mastic in the science, FACS, band, art, and STEM corridors during winter break. Roof reinforcement at **Holmes School** does not need to occur until March or April when block wall construction begins. The consultant confirmed that winter conditions prep has already been planned (tenting) and will be sufficient to prevent snow dams during construction of the steel skeleton for the walls; therefore, reinforcement work will not need to be addressed over winter break, which will result in a credit to the budget related to double-shifts and OT. In addition, there is no need to do any lead-paint mitigation as the sub-contracted welding firm agreed after a face-to-face meeting, that the levels of lead in the coating on the joists does not pose a health threat and that the use of PPE will be sufficient. That is good news, because the proposal for abating the lead paint on the joists came in at \$70,000. The time delayed video of construction is now available to view.

**Revocable License Agreements:** As requested by the Board, new revocable license agreements have been prepared by attorneys to change agreements with homeowners, whose homes back up to

the north-east side of Maercker School’s property, to annually renewable licenses. The revocation of current license agreements and the new, annual agreements will be brought to the Board on January 22, 2019, for approval. Letters to the homeowners will be mailed following the December 18, 2018 Board Meeting to give them adequate time to review and execute the agreements prior to the meeting on January 22nd.

**5.8 Superintendent:**

**Monthly Reports:** Mr. Nugent made enrollment, residency, suspension, staff attendance, and FOIA reports available for the Board.

**Student Registration and Residency Verification for 2019-20:** A timeline for new and returning student registrations has been determined. Early childhood and kindergarten registration will be held in February and early March. Our returning student registration will occur during the month of April with families completing the process online. New student registration will occur during designated walk-in registration events throughout the summer. These will all be held at Maercker School because of the construction at Holmes and Westview. Administration is exploring options to electronically verify residency for returning families.

**Demonstration of 5Labs Data Visualization:** Our partners at Forecast 5 have helped administration to develop a data dashboard to visualize district data in real time. Mr. Nugent gave a demonstration of how it works and types of pertinent student data that can be used to identify and drill down to students who need supports and the types of supports required.

**Setting Course for 2019-2020:** In January and February administration will seek to engage parents and staff in helping to prioritize improvements/initiatives for the 2019-20 school year.

**6.0 Closed Session to Discuss: Motion:** At 8:29 p.m., pursuant to section 2a of the Open Meetings Act 5 ILCS 120/1.01, 120/2(c) a motion was made by Casey and seconded by Sullivan to close the meeting to the public relying upon exception(s) set forth in 2(c)(1) (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees). A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Sullivan, Kleppetsch, Jones, and Bishop. Voting Nay: None. Motion carried.

**Move Out of Closed Session: Motion:** At 9:35 p.m., it was moved by Satchwell, and seconded by Linson to move out of closed session. A voice vote was taken and passed unanimously. Motion carried.

★ **Item 4.6 from Consent: Approval of Employment:** Susan Krull, tech aide (W) at \$14.50 per hour, 6.75 hours per day; Will Skarnulis, temporary tech assistant (D) at \$10.81 per hour, not to exceed 80 hours. **Motion:** Sullivan moved, and Linson seconded to approve employment as presented. A roll call vote was taken. Voting Aye: Linson, Satchwell, Sullivan, Kleppetsch, Jones, Casey, and Bishop. Voting Nay: None. Motion carried.

**7.0 Action:**

**7.1 Adoption of Tax Levy for Tax Year 2018:** Based on the information from the Public Hearing of the Proposed 2018 Tax Levy, administration recommended adoption as presented. **Motion:** Casey moved, and Sullivan seconded to approve the 2018 Tax Levy as presented. A roll call vote was taken. Voting Aye: Satchwell, Sullivan, Kleppetsch, Jones, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.

**7.2 Approval of the First Reading of Policies: 2:30, 2:80, 2:110, 2:120, 4:20, 4:45, 4:100, 4:170, 5:30, 5:60, 5:220, 7:70, 7:100, 7:190, 7:250, 7:260, 7:270, 7:305:** Policy committee members met on December 4, 2018 to review these policies and are now recommending them for approval of first reading.

Section	Policy	Description of Changes
School Board	2:30 School District Elections	5 year review – change in submission of public question to referenda
	2:80 Board Member Oath and Conduct	Updates on equity, opportunity, and vision.
	2:110 Qualifications, Term, and Duties of Board Officers	5 year review – removal of old language

	2:120 Board Member Development	Added support services for student attendance
<b>Operational Services</b>	4:20 Fund Balances	New to MSD60 – recommended by CSBO
	4:45 Insufficient Fund Checks and Debt Recovery	Delinquent Debt Recovery added
	4:100 Insurance Management	Includes student insurance
	4:170 Safety and Security	Timeline added to Active Shooter drill
<b>General Personnel</b>	5:30 Hiring Process and Criteria	Includes checks on superintendent applicants
	5:60 Expenses	Not responsible for employee negligence
	5:220 Substitute Teachers	Adds info on new short-term sub licenses
<b>Students</b>	7:70 Attendance & Truancy	Professional development clause added
	7:100 Health, Eye, Dental Exams, Immunizations and Exclusions of Students	Added Meningococcal information, and acceptable exam approvers
	7:190 Student Behavior	Added authorized medical cannabis information
	7:250 Student Support Services	Enrollment liaison for ILDCFS students added
	7:260 Exemption from Physical Education	Considerations for return to class added
	7:270 Administering Medicines to Students	Added Undesignated Asthma Medication and Opioid Antagonists language
	7:305 Student Athlete Concussions & Head Injuries	Includes requirement for staff to distribute concussion brochure for injured student

***Motion:*** Linson moved, and Kleppetsch seconded to approve the First Reading of Policies as presented. A roll call vote was taken. Voting Aye: Sullivan, Kleppetsch, Jones, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.

**7.3 *Approval of 2019-20 School Year Fees:*** Administration recommends the fees for the 2019-20 school year remain the same as 2018-19 except for Kindergarten. With full-day Kindergarten beginning in 2019-20, it is recommended that the fee for Kindergarten be raised to the same fee as grades 1-5.

ITEM	2019-20		2018-19	
	Prior to 5/1	After 5/1	Prior to 5/1	After 5/1
Tuition PreK	350/mo	350/mo	350/mo	350/mo
Early Childhood and 1/2 Day K	\$100.00	\$125.00	\$100.00	\$125.00
Kindergarten	\$150.00	\$175.00	\$100.00	\$125.00
Grades 1-5	\$150.00	\$175.00	\$150.00	\$175.00
3rd Grade	\$156.00	\$181.00	\$156.00	\$181.00
6th Grade	\$191.00	\$215.00	\$191.00	\$215.00
7th Grade	\$175.00	\$200.00	\$175.00	\$200.00
8th Grade	\$210.00	\$235.00	\$210.00	\$235.00
Transportation, 1st child	\$215.00	\$240.00	\$215.00	\$240.00
Transportation, 2nd child	\$160.00	\$185.00	\$160.00	\$185.00
Transportation, 3rd child	\$160.00	\$185.00	\$160.00	\$185.00
Transportation, Fee waiver	\$30.00	\$55.00	\$30.00	\$55.00
Recorders	\$6.00	\$6.00	\$6.00	\$6.00
PE Shorts	\$10.50	\$10.50	\$10.50	\$10.50
PE Shirts	\$4.75	\$4.75	\$4.75	\$4.75
Extra-curricular, Athletics	\$50.00	\$50.00	\$50.00	\$50.00
Extra-curricular, Clubs	\$40.00	\$40.00	\$40.00	\$40.00
Band, 6th Grade	\$100.00	\$100.00	\$100.00	\$100.00
Band, 7th-8th Grade	\$70.00	\$70.00	\$70.00	\$70.00
Band, 5th Grade	\$40.00	\$40.00	\$40.00	\$40.00
Hot Lunch	\$3.00		\$3.00	
Breakfast	\$1.50		\$1.50	



Respectfully submitted,  
Kathy Spina, Recording Secretary

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Secretary, Maercker 60 Board of Education

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President, Maercker 60 Board of Education