

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
MAERCKER SCHOOL DISTRICT NO. 60
HELD TUESDAY, MARCH 21, 2018, 7:00 PM
WESTVIEW HILLS MIDDLE SCHOOL**

1.0 Call to Order and Roll Call: At 7:02 p.m., President Lisa Bishop called the meeting to order. The following members were physically present: Tim Casey, Paul Kleppetsch, Priya Linson, Mary Satchwell, and Lisa Bishop. Amy Sullivan was absent, but arrived at 9:35 p.m.

District Personnel in Attendance: Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; and Kathy Spina, Administrative Assistant/ recording secretary.

2.0 Public Comment on Agenda Items Only: Teachers in attendance were: Megan Flaherty, Becky Merrill, Susen LeValley, Stacey Repp, Mary Beth Bleifuss, Keith Baar, Sue Schirle, Julie Reinert, Mary Ellen Glazier, Sandy Hathaway, Amy Griffin, Sandra Nessinger, and Megan Casey. Megan Flaherty spoke in defense of keeping a full time librarian at each school. Mary Ellen Glazier addressed the Board regarding speech caseloads and her concerns about reducing FTE. A group of teachers spoke on behalf of Alyssa Woody, first year special education teacher at Maercker School.

3.0 Consent Agenda:

3.1 Approval of Minutes: Open and Closed Minutes from February 20, 2018

3.2 Approval of Treasurer's Report: for February 2018

3.3 Approval of Bills and Payroll: for March 2018

3.4 Approval of Employment: Barbara McDermott, EC Aide (H), at the rate of \$12.50/hour, 6.5 hours/day.

* **3.5 Request(s) for FMLA:** Rachel Douglas, 9 weeks FMLA request, 3rd Grade teacher (M); Christina McElroy, 12 weeks FMLA request, 2nd Grade teacher 1 year leave request, Amy Siler, ELA (W)

Motion: Casey moved, and Kleppetsch seconded to approve the Consent Agenda, removing item 3.5 for consideration after closed session. A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

4.0 Reports:

4.1 Parent-Teacher Association: April 24th is the Cultural Fair at Holmes School, and they are still in need of volunteers. Monday, May 9th at 7 p.m. there is a PTA meeting and the board will be seeking volunteers for the 2018-19 school year's board.

4.2 Maercker Education Foundation: The Maercker Educational Foundation (MEF) and Maercker District 60 PTA are hosting a joint fundraiser at CycleBar in Yorktown on Sunday April 8th at 2 p.m. The charge for each rider is \$25 with a minimum of 20 and a maximum of 49 riders.

4.3 SASED: Mrs. Satchwell shared information from the SASED meeting held February 28, 2018. The FY19 Tuition, Fee Rates, IDEA Service Rates, and transportation service contract with Sunrise Southwest, LLC, were approved.

4.4 Principals:

Mr. Sepich (H) written report: Mr. Sepich shared that much work has been and continues to be completed by teams on both Eureka Math and the ELA Responsive Framework. Goals and instructional strategies are being established through one-to-one strategy meetings. The annual District-Wide Cultural Fair is coming April 24th from 5:30 to 8:00 p.m. Another school-wide celebration is in the planning stages.

Mrs. Giannoulis (M) written report: Mrs. Giannoulis reported that the ELA instruction renewal is moving forward as potential curriculum aligned to Fountas & Pinnel is screened. Teachers designed, planned and presented breakout sessions on Institute Day for Eureka Math fluency activities, new features in Google classroom, Restorative Justice/ Peer Jury process, Orange Slice, Brainpop and more. The Fun Fair and Father Daughter Dance were well attended and appreciated. Mr. Baar was awarded a grant for the 5th grade science field trip from the Illinois Department of Natural Resources Division of Education.

Mrs. Quirk (W) written report: Students have been tackling differentiated homework assignments during the second trimester, and have just completed PARCC assessments. Several students competed at the MATHCOUNTS state competition, finishing 13th as a team. Wilbert Chu finished in 34th place as an individual, and Grant Zhang as 4th place finisher will go on to compete in the national competition on ESPN in May. Leo Club members raised money, shopped, and prepared a meal for Advocate Children's Hospital Ronald McDonald House in Oak Lawn in February.

4.5 Board of Education: The Board reviewed the meeting effectiveness survey from February.

Mrs. Linson and Mrs. Satchwell attended the spring IASB Division Meeting.

4.6 Director of Teaching & Learning Cathy Fisher: There is no report at this time.

4.7 CSBO:

Food Service: At the end of this school year the current Head Cook will be retiring. Ms. Caddy is recommending the use of a food service management company to insure compliance with all National School Lunch Program and USDA standards. A food service director would manage the program, and a nutritionist would help with menu development. To that end, an invitation to bid was conducted, with Arbor Management coming in as the low bid at a cost of \$253,699. This would include all oversight as well as consumables and current food server training. The Board requested more information about food offerings, and references.

Update on Financial Projections: No questions were asked.

4.8 Superintendent:

Monthly Reports: Mr. Nugent made enrollment, FOIA, student suspension, staff attendance, and residency reports available to the Board.

Athletic Conference Shift: As part of the Southeast DuPage Elementary Athletic Conference the sports calendar is being changed to follow the Illinois Elementary School Association calendar. This will increase opportunities for students to participate in extra-curricular activities at local and state levels. Changes in length of time to coach/sponsor stipends can easily be adjusted.

Teacher Supply Report: Every three years the state reports on supply and demand of particular teacher categories. Overall, the issuance of teacher licenses has decreased by 4%. Paraprofessionals, Special Education teacher, Bilingual educators, Speech/Language Pathologists, and Psychologists had the greatest number of unfilled positions. Of the 2,017 unfilled positions across the state, CPS had 43%, suburban Chicago had 27%, and the remainder of the state had 30%.

5.0 Presentations: None

6.0 Closed Session to Discuss: **Motion:** At 7:33 p.m., pursuant to section 2a of the Open Meetings Act 5 ILCS 120/1.01, 120/2(c) a motion was made by Casey and seconded by Kleppetsch to close the meeting to the public relying upon exception(s) set forth in 2 (c)(1) (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees); 2(c)(3) (the selection of a person to fill a public office); and 2(c)(9) (student disciplinary cases). A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

Move Out of Closed Session: **Motion:** At 9:32 p.m., it was moved by Casey, and seconded by Satchwell to move out of closed session. A voice vote was taken, and passed unanimously. Motion carried.

Board Member Amy Sullivan arrived at 9:35 p.m.

7.0 Action Items:

7.1 Approval of 1st Reading of Policies 2:260 Uniform Grievance Procedure; 4:40 Incurring Debt; 5:20 Workplace Harassment; and 5:170 Copyright: After a review of the most recent PRESS Policy Report, Superintendent Nugent and Board Policy Committee member Paul Kleppetsch are recommending the above mentioned policy changes for first reading. Changes are made in response to recent legislative updates. **Motion:** A motion was made by Linson and seconded by Satchwell that the Maercker School District 60 Board of Education approve the 1st Reading of Policies as presented. A roll call vote was taken. Voting Aye: Satchwell, Sullivan, Kleppetsch, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.

7.2 Approval of 2018-2019 ESP Handbook: Ms. Caddy explained that minimal changes have been made to the current handbook, most are related to work calendar updates. **Motion:** A motion was made by Satchwell and seconded by Casey that the Maercker School District 60 Board of Education approve the 2018-2019 Education Support Personnel Handbook as presented. A roll call vote was taken. Voting Aye: Sullivan, Kleppetsch, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.

7.3 Award Bid for Flooring Replacement/Repairs at Maercker School and Westview Hills: Two bids were received at a bid opening held March 8th, 2018. ARCON has verified Vortex Commercial Flooring's credentials and has recommended them for the projects at Maercker and Westview Hills. **Motion:** A motion was made by Casey and seconded by Linson that the Maercker School District 60 Board of Education approve the Bid for Flooring Replacement and Repairs at Maercker and Westview Hills Schools to Vortex Commercial Flooring in the amount of \$109,766. A roll call vote was taken. Voting Aye: Kleppetsch, Casey, Linson, Satchwell, Sullivan, and Bishop. Voting Nay: None. Motion carried.

7.4 Award Contract for Special Education Transportation: SASED held a bid for transportation on January 30th, with four contractors responding. Sunrise Southwest, LLC, was the lowest responsible bidder. As a participating district, Maercker is requested to sign the Transportation Services Contract. **Motion:** A motion was made by Satchwell and seconded by Sullivan that the Maercker School District 60 Board of Education approve the Special Education Student Transportation Services Contract. A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

7.5 Adopt Resolution of Reduction in Hours of Teacher: Administration is recommending the decrease in staffing for speech in the 2018-2019 School Year, and is therefore recommending a reduction in hours for the least senior staff member, Mrs. Glazier, from 1.0 FTE to .7 FTE. **Motion:** A motion was made by Satchwell and seconded by Kleppetsch that the Maercker School District 60 Board of Education adopt the resolution of honorable dismissal of Mary Ellen Glazier from a full-time position to a part-time position on a .7 FTE basis. A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

7.6 Adopt Resolution of Dismissal of 1st Year Teacher: Administration is recommending the non-renewal of first year probationary Maercker special education teacher Alyssa Woody. **Motion:** A motion was made by Linson, and seconded by Satchwell that the Maercker School District 60 Board of Education adopt the Resolution of Dismissal of First Year Probationary Teacher For Reasons Other Than Reduction in-Force for Alyssa Woody as presented. A roll call vote was taken. Voting Aye: Linson, Satchwell, Sullivan, and Kleppetsch. Voting Nay: Casey, and Bishop. Motion carried.

- 7.7 Adopt Resolution of Honorable Dismissal of Part-Time Teacher: *Motion:*** A motion was made by Casey and seconded by Kleppetsch that the Maercker School District 60 Board of Education adopt the Resolution of Honorable Dismissal of Part-Time Teacher Catherine Cavoto effective at the end of the 2017-2018 school year. A roll call vote was taken. Voting Aye: Satchwell, Kleppetsch, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.
- 7.8 * Action on Personnel Request (from Consent Agenda, Item 3.5): *Motion:*** A motion was made by Casey and seconded by Linson that the Maercker School District 60 Board of Education approve FMLA requests from teachers Rachel Douglas, Christine McElroy, and a 1 year leave of absence for teacher Amy Siler. A roll call vote was taken. Voting Aye: Sullivan, Kleppetsch, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.
- 7.9 Approval of Certified Staffing Plan: *Motion:*** A motion was made by Linson and seconded by Satchwell that the Maercker School District 60 Board of Education approve the 2018-2019 certified staffing plan as presented. A roll call vote was taken. Voting Aye: Kleppetsch, Linson, Satchwell, Sullivan, and Bishop. Voting Nay: None. Abstaining: Casey. Motion carried.
- 7.10 Action on Student Item (if needed):** This item was not required.
- 8.0 Public Comment on Agenda or Non-Agenda Items:** Several staff members expressed their disappointment of Special Education teacher Alyssa Woody being released at the end of the 2017-18 school year.
- 9.0 Agenda Items for April:** The April meeting will be held at Maercker Intermediate School and include school spotlight presentations along with a review of the tentative Non-Certified Staffing plan. There will be construction related bid awards and potential job description changes. Superintendent Nugent will have a tentative schedule from ARCON of construction activities.
- 10.0 Consensus for Communication Items on Twitter:** Results of the referendum.
- 11.0 Adjournment:**
- 11.1 Meeting Effectiveness Exit Slip:** President Bishop reminded Board members to complete the meeting survey.
- 11.2 Motion to Adjourn:** President Bishop declared the meeting adjourned at 9:48 p.m. *Motion:* A motion was made by Casey and seconded by Kleppetsch. A voice vote was taken, and unanimously approved. Motion passed.

Respectfully submitted,
Kathy Spina, Recording Secretary

Secretary, Maercker 60 Board of Education

President, Maercker 60 Board of Education