

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION
MAERCKER SCHOOL DISTRICT NO. 60
HELD TUESDAY, MAY 15, 2018, 7:00 PM
MAERCKER INTERMEDIATE SCHOOL**

1.0 Call to Order and Roll Call: At 7:03 p.m., President Lisa Bishop called the meeting to order. The following members were physically present: Paul Kleppetsch, Michael Jones, Tim Casey, Priya Linson, Mary Satchwell, Amy Sullivan, and Lisa Bishop.

District Personnel in Attendance: Sean Nugent, Superintendent; Cathy Fisher, Director of Teaching and Learning; Sue Caddy, CSBO; and Kathy Spina, Administrative Assistant/ recording secretary.

2.0 Presentation: Construction update from ARCON and Gilbane: George Demarakis from ARCON presented updated construction floor plans for Holmes and Westview Hills schools. David Norris, construction manager from Gilbane Building Services, spoke about timelines for bids and stages of construction.

3.0 Public Comment on Agenda Items Only: There was none.

4.0 Consent Agenda:

4.1 Approval of Minutes: Open Minutes from April 17, 2018, there were no Closed Minutes

4.2 Approval of Treasurer's Report: for April 2018

4.3 Approval of Bills and Payroll: for May 2018

4.4 Acceptance of Letter of Resignation: Linda Parker, Technology Aide (H), effective May 11, 2018

4.5 Approval of Recommendation for Hire: Susan Wagner, 6th Grade Science teacher (W), to begin at Step 1, Lane BA, effective 8/21/2018; Samuel Williams, 7th Grade Science/Social Studies (W), to begin at Step 2 BA, effective 8/21/2018.

4.6 Accept Letter of Intent to Retire: John Prueter, Custodial Engineer (W), effective June 2019

4.7 Approve Request for FMLA: Megan DiCianni, 1st grade teacher (H), effective September 21, 2018, and returning January 7, 2019

4.8 Approve Resolution to Appoint SASED Board of Control/Governing Board Representatives: At the April meeting the Board of Education appointed as Board of Control Representative, Sean Nugent; as Board of Control Alternate, Priya Linson; as Governing Board Representative, Mary Satchwell; and as Governing Board Alternate, Priya Linson

4.9 Approval of the 2017-18 Final School Year Calendar: During the 2017-18 school year one snow day was used, February 9, 2018, extending the last day of school to June 4, 2018. Unused emergency days are removed.

4.10 Approval of Summer 2018 Employment: The District would like to employ 8 members for the cleaning crew, 1 summer clerical assistant, and 1 technology support person.

Motion: Sullivan moved, and Kleppetsch seconded to approve the Consent Agenda. A roll call vote was taken. Voting Aye: Jones, Casey, Linson, Satchwell, Sullivan, Kleppetsch, and Bishop. Voting Nay: None. Motion carried.

5.0 Reports:

5.1 Parent-Teacher Association: Monday, May 21, is the last PTA meeting of the year. We are looking for volunteers to help with the PTA calendar this summer. We are also looking for anyone who may be interested in helping fill a board position and with other committees. If you know anyone please have them contact Shirley Myers at 630-926-4557 or samyers3@aol.com.

5.2 Maercker Education Foundation: MEF is currently reviewing 10 teacher grant submissions.

5.3 SASED: Ms. Satchwell shared talking points from the April 25, 2018 meeting and the newsletter from the Executive Director.

5.4 Principals:

Mr. Sepich (H) written report: Holmes School just concluded their One School One Author program with author Amy Logan with the theme that students can change their world for the better by their kind words and actions. Mrs. Pine led second grade students in a wonderful musical, "Sing Me a Story," about classic fairy tales. First graders completed writing Mother's Day books and learned a new song for moms. Teachers are preparing and completing end of year assessments for progress monitoring as the school year approaches the end.

Mrs. Giannoulis (M) written report: Maercker School is also finishing strong with testing and benchmarking student progress through the year. This month students are celebrating Asian Pacific American Heritage Month with a variety of music and readings. They had another outstanding

Band/Art/Chorus performance evening showcasing student talent. Fifth graders completed a Poetry Slam Competition, honing their verbal communication abilities. Teacher Appreciation Week was a hit with snacks, lunches, treats and expressions of appreciation.

Mrs. Quirk (WH) written report: Westview students completed MAP testing which will be used to help determine adjustments and supports for students in the 2018-19 school year. Teachers are working diligently to align resources and training which will benefit students needing extra academic supports. Many teachers have been able to work together through specific instructional areas. Students have experienced great success in extra-curricular activities including Chess, Scholastic Bowl, Future Problem Solvers, Track and Field, Boys Soccer, Girls' Softball, and in the Spring Musical, "Shrek, Jr."

5.5 Board of Education: The Board concurred that meeting effectiveness is on the right track.

Diversity, Cultural Competency and Equitable Environment– Board members Priya Linson and Michael Jones, and Superintendent Nugent attended a recent IASB conference on equity issues in education. Featured speakers and panels from multiple districts shared how they have implemented systems that support cultural competency and equitable environments for students of all backgrounds. Mrs. Linson and Mr. Jones expressed how important it is to start at the Board level to insure alignment in leadership from the top down, stating that it is long-term work, and not just an initiative. The Board would like to pursue the topic further in a workshop possibly at the beginning of next school year.

5.6 Director of Teaching & Learning Cathy Fisher: An ELA Instructional Renewal Team conducted a thorough review of available instructional resources. The team determined that for grades K-5, Benchmark Advance ELA Resources is the best support for the District's responsive teaching framework. The program adoption is for a three-year time commitment. There will be a training overview in June for teachers, and core unit plans will be developed by teaching teams. A particular benefit of these resources is that amplified versions, of the same texts used by English speaking students, will be available for EL students with additional features such as dictionaries, thesaurus, and grammatical explanations.

5.7 CSBO:

Ms. Caddy gave an update on progress with the Gilbane Building Services contract, which will most likely be available to approve in June. It is currently under attorney review.

5.8 Superintendent:

Monthly Reports: Mr. Nugent made enrollment, FOIA, student suspension, staff attendance, and residency reports available to the Board.

Westmont Economic Development: The corner of 63rd and Cass will be re-developed this fall.

MEA Articulation: The last meeting of the year was held this week.

Staffing Plan: Principals are finalizing the staffing assignments based on the plan that the Board approved in March.

Communication Audit wrapped up soon: The District communication audit should be complete within the week.

Updating teacher evaluation process: Superintendent Nugent informed the Board that administration is working with teachers to update and make beneficial changes to the certified staff evaluation process.

2019-20 School Year Calendar: Administration is considering how to adjust the school schedule if there should be a snow day. Construction will impact the calendar, so it is important to have contingencies in place. The Board agreed this should be communicated at the beginning of the school year to parents.



(8.0) Public Comment was moved forward on the schedule prior to Closed Session to accommodate, Mr. Rick Klaczynski, substitute teacher for Maercker School District 60, who spoke highly of each of the schools and was complimentary of teachers. He thanked the Board for the opportunity to be a substitute teacher in the district.

6.0 Closed Session to Discuss: **Motion:** At 9:05 p.m., pursuant to section 2a of the Open Meetings Act 5 ILCS 120/1.01, 120/2(c) a motion was made by Casey and seconded by Sullivan to close the meeting to the public relying upon exception(s) set forth in 2 (c)(1) (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees). A roll call vote was taken. Voting Aye: Casey, Linson, Satchwell, Sullivan, Kleppetsch, Jones, and Bishop. Voting Nay: None. Motion carried.

Move Out of Closed Session: **Motion:** At 9:56 p.m., it was moved by Casey, and seconded by Satchwell to move out of closed session. A voice vote was taken, and passed unanimously. Motion carried.

7.0 Action:

- 7.1 Resolution providing for the issue of not to exceed \$31,000,000 General Obligation School Bonds, of the District, for the purposes of improving the sites of and building and equipping additions to and altering, repairing and equipping the Holmes Elementary School and Westview Hills Middle School Buildings, and refunding outstanding bonds of said School District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchasers thereof:** The purpose of the Parameters Resolution is for the Board to authorize the sale of bonds when market conditions are most beneficial. The Resolution sets the sale of the bonds at a not to exceed \$31,000,000. The additional \$3,000,000 is for the refunding of existing debt to restructure payments in order to achieve a level debt payment schedule. **Motion:** Satchwell moved and Linson seconded to approve the Resolution Providing for the issue of, not to exceed \$31,000,000, General Obligation School Bonds. A roll call vote was taken. Voting Aye: Satchwell, Sullivan, Kleppetsch, Jones, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.
- 7.2 Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of Taxable General Obligation School Refunding Bonds of the District:** The purpose of this Resolution is for the Board to authorize the execution of an Escrow agreement associated with the future issuance of Taxable General Obligation School Refunding bonds as part of the payment restructuring for the level debt payment schedule. **Motion:** Linson moved and Casey seconded to approve the Resolution authorizing and directing the execution of an Escrow Agreement in connection with the issue of Taxable General Obligation School Refunding Bonds. A roll call vote was taken. Voting Aye: Sullivan, Kleppetsch, Jones, Casey, Linson, Satchwell, and Bishop. Voting Nay: None. Motion carried.
- 7.3 Approval of Lease Agreement for Student Chrome Books:** This lease is presented for replacement devices for students, recommended by the Technology team. The devices are Hewlett Packard touchscreen Chrome Books. The lease is for 1,355 devices, with a total purchase cost of \$431,567.50 over a period of three years at an annual rate of 4.98%. The annual lease cost is \$150,901. At the end of the lease, the Chrome Books will be re-marketed at an approximate remarketing rebate value of \$35 per unit. **Motion:** Casey moved, and Satchwell seconded, to approve the lease agreement with Providence Capital Network for the purchase of replacement student Chrome Books, as presented. A roll call vote was taken. Voting Aye: Kleppetsch, Jones, Casey, Linson, Satchwell, Sullivan, and Bishop. Voting Nay: None. Motion carried.
- 7.4 Approval of Title 1 District Plan:** The District is required to submit a plan for teachers, administrators, and other staff to be assigned to schools in a manner which insures equivalency for students among the District's schools. Curriculum materials and instructional supplies are also planned to insure equivalency among the District's schools. **Motion:** Sullivan moved, and Kleppetsch seconded, to approve the District Title 1 Plan as presented. A roll call vote was taken. Voting Aye: Kleppetsch, Jones, Casey, Linson, Satchwell, Sullivan, and Bishop. Voting Nay: None. Motion carried.
- 7.5 Approval of FY19 ESP Staffing Plan:** The proposed non-certified staffing plan for the 2018-19 school year reflects a .5 FTE increase over the current year. Additional instructional assistants may be needed depending upon student needs identified in IEP meetings, annual review meetings, or move-in students. **Motion:** Kleppetsch moved, and Linson seconded, to approve the non-certified staffing plan for the 2018-19 school year as presented. A roll call vote was taken. Voting Aye: Kleppetsch, Jones, Casey, Linson, Satchwell, Sullivan, and Bishop. Voting Nay: None. Motion carried.
- 7.6 Approval of FY19 ESP Salary Increases:** The base salary increase for 2018-19 is 3%. A study of all DuPage County elementary school districts was conducted to determine the median salary (target salary) for all positions. Maercker ESP and administrative salaries were then compared to the median target salary. Percentage increases for 2018-19 range from 1% - 4% depending on how far above or below target an individual's salary falls. **Motion:** Casey moved, and Sullivan seconded, to approve the recommended non-certified salaries for the 2018-19 school year as presented. A roll call vote was taken. Voting Aye: Linson, Satchwell, Sullivan, Kleppetsch, Jones, Casey, and Bishop. Voting Nay: None. Motion carried.
- 7.7 Approval of Administrative Contracts for FY19:** The base salary increase for 2018-19 is 3%. A study of all DuPage County elementary school districts was conducted to determine the median salary (target salary) for all positions. Maercker ESP and administrative salaries were then compared to the median target salary. Percentage increases for 2018-19 range from 1% - 4% depending on how far above or below target an individual's salary falls. **Motion:** Sullivan moved, and Linson seconded, to approve administrator contracts and salaries for FY19 as presented. A roll call vote was taken. Voting Aye: Satchwell, Sullivan, Kleppetsch, Jones, Casey, Linson, and Bishop. Voting Nay: None. Motion carried.

★ **8.0 Public Comment on Agenda or Non-Agenda Items:** See above, following item 5.8.

8.0 Agenda Items for June: The Board will approve the tentative budget for the 2018-19 school year, review student performance monitoring (spring to spring); receive updated budget projections, and conduct the semi-annual review of closed session minutes.

9.0 Consensus for Communication Items on Twitter: Building plans for Holmes and Westview Hills.

10.0 Adjournment:

10.1 Meeting Effectiveness Exit Slip: President Bishop reminded Board members to complete the meeting survey.

10.2 Motion to Adjourn: President Bishop declared the meeting adjourned at 10:08 p.m. ***Motion:*** A motion was made by Casey and seconded by Sullivan. A voice vote was taken, and unanimously approved. Motion passed.

Respectfully submitted,
Kathy Spina, Recording Secretary

Secretary, Maercker 60 Board of Education

President, Maercker 60 Board of Education