

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION  
MAERCKER SCHOOL DISTRICT NO. 60  
HELD TUESDAY, JUNE 21, 2016**

**1.0 Call to Order and Roll Call:** President Andersen called the meeting to order at 7:01 p.m., the following members were present: Patty Dieball, Amy Sullivan, Cindy Bondlow, and Art Andersen. Tim Casey arrived at 7:05. Lisa Bishop was absent due to out of town employment business, but joined via phone once a quorum was established. Mike Gombosi was absent.

District personnel in attendance: Dr. Jamie Reilly, superintendent; Sue Caddy, CSBO; Sean Nugent, Westview Hills principal, and future superintendent; Mike Ryan, director of technology; and Kathy Spina, administrative assistant/recording secretary.

**2.0 Recognition of Visitors and Public Comment on Agenda Items:** The following visitor was in attendance: Ken Ridgeway, Maercker custodian.

**Public Comment:** There was no public comment.

**3.0 Consent Agenda:** Amy Sullivan asked for the Regular Minutes of May 17, 2016 to be removed from the Consent Agenda approval.

**3.1 Approval of Minutes:**

**3.1.1** Minutes of the Special Board Workshop of May 16, 2016, Regular Board of Education Meeting of May 17, 2016, and Special Meeting of June 6, 2016.

**3.1.2** Closed Minutes of the Special Board Workshop of May 16, 2016, Regular Board of Education Meeting of May 17, 2016, and Special Meeting of June 6, 2016.

**3.2 Approval of Treasurer's Report for May 2016**

**3.3 Bills and Payroll for June 2016**

**3.4 Approval of Accounts Payable for July 2016:** As the Board does not have a scheduled board meeting in the month of July 2016, an alternative method to approve accounts payable must be authorized. In the past, this has been accomplished by the board approving the President and Secretary of the Board to review all accounts payable and authorize payments.

**3.5 Adopt Certification of Hazardous Bus Routes Resolution:** Hazardous areas for all schools in Maercker School District 60 are identified as along 55<sup>th</sup> Street overpassing route 83, and crossing 63<sup>rd</sup> Street between Williams and Route 83.

**3.6 Approval of Recommendations for Hire:** Mrs. Fisher is recommending Christina Bernardi as an EC teacher for the extended school year program in July and August, and Julie Julitz and Kyra Lopez as instructional assistants for the same program. Ms. Caddy is recommending Nick Scurto for summer crew. Mrs. Quirk is recommending Ms. Sarah Waters for the position of 7th grade math teacher.

**Motion:** Bondlow moved, and Dieball seconded to approve the Consent Agenda minus the Regular Minutes of May 17, 2016. A roll call vote was taken. Voting Aye: Bondlow, Casey, Dieball, Sullivan, Bishop and Andersen. Voting Nay: None. Motion carried.

**Regular Minutes of May 17, 2016:** Amy Sullivan asked for corrections to the votes listed prior to item 5.6 where Patty Dieball's name should be removed because she arrived after those votes were taken. **Motion:** Dieball moved, and Sullivan seconded to approve the Regular Minutes of May 17, 2016 as amended. A roll call vote was taken. Voting Aye: Bondlow, Dieball, Sullivan, Bishop and Andersen. Voting Nay: None. Motion carried.

**4.0 Correspondence:** Dr. Reilly shared a letter from Senator Nybo.

**5.0 Reports:**

June 21, 2016

5.1 **SASED**: Dr. Reilly provided the list of committee members and schedules provided by SASED for the 2016-17 school year.

5.2 **Board of Education**: Tri-con information will be coming out soon, as well as the October Law Conference.

5.3 **Maercker Education Foundation**: The golf outing will be on August 17, 2016 at Cog Hill.

5.4 **Parent/Teacher Association**: The PTA ended the 2015-16 school year with Teacher Appreciation events at all 3 schools. Teachers were treated to chair massages, lotto tickets and snacks. The end of the year at Westview was celebrated with a trip to Great America and the annual dinner dance for 8th grade students. At the last PTA meeting in May, the new PTA board was announced: President - Kara Kuo, Vice President - Shirley Myers, Treasurer - Jennifer Tekkey, and Secretary - Suzanne Andersen.

5.5 **Leadership**: No report.

5.6 **CSBO Report**:

**Update on Mobile Classrooms**: Ms. Caddy said the district needs to request a variance to its special use permit for having mobile units at Holmes School. The current permit doesn't allow for temporary structures. Mr. Sepich and Ms. Caddy will attend a Zoning Committee meeting to present their formal request on July 20, 2016. After the committee issues their approval, the request must be approved by the full Village Board on July 25, 2016. The Village of Westmont will not allow a gravel parking lot for a bus parking lot at Westview, so STR suggested the buses continue to be parked at Holmes. Ms. Caddy confirmed that the buses will fit the allotted area if parked on a diagonal. The request for a parking variance will be part of the permit request to the Village of Willowbrook. The cost of the application is just under \$10,000.

**Shout Out**: Ms. Caddy complimented Sue McCarthy, bookkeeper, for her hard work and successful completion of 6 payrolls in one day to assure staff summer payout checks on their last day of school. She also praised Sandy Henriksen, business office assistant, for her gentle persistence in the collection of overdue fees during the course of the year. Those balances are at an all-time low at just under \$4,000.

5.7 **Superintendent Report**:

**IASB Update**: Notifications about the joint annual conference in November are starting to arrive. There will be a half-day School Safety and Security Seminar, "From Operations to Culture: Safety Impacts Learning," on Friday, November 18. A brochure detailing the session will be available soon; however, it would be good for a Board member to attend.

**End of year enrollment** was 1,367. Kindergarten enrollment for the FY17 year is up to 111.

6.0 **Action**:

6.1 **Approve First Reading of Policies**: On June 1st the policy committee reviewed policies recommended for updates by IASB Press Services before the 2016-2017 school year. The following policies were prepared for first reading:

Section	Policy	Description
Instruction	6.15 School Accountability	Policy, Legal References, Cross References, and footnotes are updated in response to legislation.
	6.130 Program for the Gifted.New	Newly recommended policy.
Students	7.150 Agency and Police Interviews	Policy, Legal References, Cross References, and footnotes are updated in response to legislation.
	7.150 AP.Agency and Police Interviews	

	<p>7.190 Student Behavior  7.190 AP1 Hazing Prohibited  7.190 AP2 Gang Activity Prohibited  7.190 AP3 Guidelines for Reciprocal Reporting of Criminal Offenses Committed by Students  7.190 AP4 Use of Isolated Time Out and Physical Restraint  7.190 AP5 Electronic Devices  7.190 AP6 Guidelines for Investigating Sexting Allegations  7.190 AP7 Student Discipline Guidelines  7.190 AP8 Student Re-Engagement Guidelines.NEW  7.190 E1 Aggressive Behavior Reporting  7.190 E2 Student Handbook Checklist  7.190 E3 Memorandum of Understanding.NEW  7.190 E4 Acknowledgement of Receiving Student Behavior Policy and Student Conduct Code.NEW</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>
	<p>7.200 Suspension Procedures  7.200 E1 Short Term Out-of-School Suspension (1-3 Days) Reporting Form  7.200 E2 Long Term Out of School suspension (4-10 Days) Reporting Form</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>
	<p>7.210 Expulsion Procedures  7.210 E1 Notice of Expulsion Hearing</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>
	<p>7.220 Bus Conduct  7.220 AP Bus Conduct</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>
	<p>7.230 Misconduct By Students with Disabilities</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>
	<p>7.240 Conduct Code for Participants in Extracurricular Activities  7.240 AP1 Code of Conduct for Extracurricular Activities  7.240 AP2 Extracurricular Drug and Alcohol Testing Program  7.240 AP2.E1 Consent to Participate in Extracurricular Drug and Alcohol Testing Program</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>
	<p>7.305 Student Athlete Concussions and Head Injuries  7.305 AP Program for Managing Student Athlete Concussions and Head Injuries</p>	<p>Policy, Legal References, Cross References, and footnotes are updated in response to legislation.</p>

***Motion:*** A motion was made by Casey, and seconded by Dieball that the Maercker School District 60 Board of Education approve. A roll call vote was taken. Voting Aye: Bishop, Bondlow, Casey, Dieball, Sullivan, and Andersen. Voting Nay: None. Motion carried.

- 6.2 Approve Second Reading and Adoption of Policies:** The above policies and procedures are recommended for adoption at this time to meet legal compliance requirements for the 2016-17 school year. **Motion:** A motion was made by Dieball, and seconded by Bondlow, that the Maercker School District 60 Board of Education approve the second reading and adoption of policies as presented. A roll call vote was taken. Voting Aye: Bishop, Bondlow, Casey, Dieball, Sullivan, and Andersen. Voting Nay: None. Motion carried.
- 6.3 Approval of Substitute Teacher Pay Increase:** Dr. Reilly explained that to stay competitive with surrounding districts, the substitute teacher rate is being recommended to be raised from \$90 per day, and \$100 per day after 10 days to \$100 per day, and \$110 per day after 10 days. **Motion:** A motion was made by Casey, and seconded by Bondlow that the Maercker School District 60 Board of Education increase the beginning substitute teacher pay to \$100 per day, and amount of \$110 after 10 days, effective for the 2016-2017 school year. A roll call vote was taken. Voting Aye: Sullivan, Bishop, Bondlow, Casey, Dieball, and Andersen. Voting Nay: None. Motion carried.
- 6.4 Re-employment of Part-Time Probationary Teachers for the 2016-17 School Year:** After reviewing 2016-17 classroom needs, administration has recommended the re-employment of part-time personnel for the following FTE: Mary Krause, Holmes PE, .3 FTE; Peggy Sue Casey, Maercker Band, .7 FTE; Candy Papanicholas, Maercker PE, .75 FTE; and George Huff, Westview Band .7 FTE. Mr. Casey asked that Peggy Sue Casey's name be voted on in a separate motion. **Motion:** A motion was made by Casey, and seconded by Dieball that the Maercker School District 60 Board of Education approve the re-employment of part-time teachers George Huff at .7 FTE, Mary Krause at .3 FTE, and Candy Papanicholas at .75 FTE for the 2016-17 school year. A roll call vote was taken. Voting Aye: Dieball, Sullivan, Bishop, Bondlow, Casey, and Andersen. Voting Nay: None. Motion carried. **Motion:** A motion was made by Bondlow, and seconded by Dieball that the Maercker School District 60 Board of Education approve the re-employment of part-time teacher Peggy Sue Casey at .7 FTE for the 2016-17 school year. A roll call vote was taken. Voting Aye: Dieball, Sullivan, Bishop, Bondlow, and Andersen. Abstaining: Casey. Voting Nay: None. Motion carried.
- 6.5 Approval of Tentative Budget for the 2015-2016 School Year:** Ms. Caddy shared that the budget reflects an overall deficit of \$875,277, with \$592,200 of that deficit resulting from spending down the Capital Projects Fund. The Operating Funds, consisting of the Education Fund, Operations & Maintenance, Transportation, IMRF, and Working Cash, reflect a deficit of \$329,142. Listed below are major factors affecting the FY17 Budget. If the district were to receive no state revenue due to a lack of a state budget, the deficit in the operating funds would be \$1,970,979.

Revenues

1. Levy dollars increased by 1.63%. The Consumer Price Index for the levy was .8% and the balance of the increase was due to the value of new growth within our taxing boundaries.
2. State revenue is budgeted as that same level that we received in FY16, which is the best information I have to work with. I will update the budget as I know more factual information from the state.
3. Federal revenue includes free/reduced lunch reimbursements, IDEA for special education, and Title grants.

Expenditures

1. Salaries are budgeted at a 5% increase. This includes MEA contractual obligations as well as board approved increases. The budget reflects the changes in staffing discussed with the Board in March, including the addition of a .5 FTE science teacher at Maercker. The budget also includes a contingency of \$50,000 in salaries for possible lane movements.
2. Benefits are budgeted at a 7% increase. This includes the 4.07% increase in health insurance, 1% TRS cost shift, and the increase associated with salary increases.

3. Funds are included for the social studies adoption, payment of the new leases for copiers and projectors, and facility projects approved by the Board.

Future Concerns:

- Proposed legislation for property tax freeze. This would result in a \$4.5 million loss in revenue over the next 5 years
- On-going pension reform. If the cost shift becomes reality, it would most likely be a phase in of .5% each year until we are paying 7% of certified salaries.
- Education funding reform. Models are still being discussed and proposed. Worst case for us would be a reallocation of state funds to primarily benefit downstate districts, resulting in a potential loss of approximately \$1 million in state funds.

**Motion:** A motion was made by Casey, and seconded by Bondlow, that the Maercker School District 60 Board of Education approve the 2016-17 Tentative Budget as presented. A roll call vote was taken. Voting Aye: Sullivan, Bondlow, Casey, Dieball, and Andersen. Voting Nay: None. Motion carried.

**6.6 Approval of FY17 Parent-Student Handbook:** Updates have been made to comply with changes in policy over the last year, as well as updates to fees and dates. Mrs. Bondlow requested the removal of a redundant paragraph regarding School Bus behavior. **Motion:** A motion was made by Dieball, and seconded by Casey that the Maercker School District 60 Board of Education approve the 2016-17 Parent-Student Handbook as amended. Voting Aye: Bondlow, Casey, Dieball, Sullivan, Bishop and Andersen. Voting Nay: None. Motion carried.

**6.7 Approval of Lease/Purchase of New Copiers:** The current multi-function printing devices (copiers/printers/fax/scan) are on a lease that expires at the end of June. An RFP was issued to eight copier vendors in May. The number of copiers throughout the district were reduced from 15 to 12 in an effort to save costs. Ms. Caddy is recommending that the district proceed with the purchase of four (4) Konica-Minolta BizHub 958 and eight (8) Konica-Minolta BizHub C554e FROM Impact Networking at a total purchase price of \$68,911. The lease cost for these machines from Providence Capital Networking is \$14,949 per year. This a replacement to an existing lease and will not be a new impact on the budget. Because of business ties, Mr. Casey indicated that he would abstain on the vote. **Motion:** A motion was made by Sullivan, and seconded by Dieball, that the Maercker School District 60 Board of Education approve the purchase of copier machines from Impact Networking at a cost of \$68,911. Voting Aye: Bishop, Bondlow, Dieball, Sullivan, and Andersen. Abstaining: Casey. Voting Nay: None. Motion carried.

**7.0 Public Comment on Agenda or Non-Agenda Items:** There was none.

**8.0 Closed Session to Discuss:** **Motion:** At 7:50 p.m., pursuant to section 2a of the Open Meetings Act 5 ILCS 120/1.01, 120/2(c) a motion was made by Sullivan, and seconded by Casey, to close the meeting to the public relying upon exceptions set forth in 2(c)(1) (the appointment, employment, compensation, discipline, performance, or dismissal of specific employees). A roll call vote was taken. Voting Aye: Bishop, Bondlow, Casey, Dieball, Sullivan, and Andersen. Voting Nay: None. Motion carried.

**Move Out of Closed Session:** **Motion:** At 8:04 p.m. it was moved by Casey and seconded by Sullivan to move out of closed session. A roll call vote was taken. Voting Aye: Sullivan, Bishop, Bondlow, Casey, Dieball, and Andersen. Voting Nay: None. Motion carried.

**9.0 Approval of Board Agreements:** On May 16th the board along with Mr. Nugent met with Barbara Toney of the IASB for a Board Workshop in which they defined parameters for how they would conduct business. The attached agreement is recommended for adoption by the Board of Education. During 1:1 meetings with the Board Mr. Nugent received feedback on two items that were not included in the initial draft of the agreements that a number of Board members wanted included. Mrs. Sullivan requested that the language “check email in a timely manner” be added to the agreement. **Motion:** A motion was made by Casey, and seconded by Dieball, that

the Maercker School District 60 Board of Education approve the Board Agreements as amended.  
Voting Aye: Dieball, Sullivan, Bondlow, Casey, and Andersen. Voting Nay: None. Motion carried.

**10.0 Consensus for Communication Items on Twitter:** Thank you to Dr. Reilly.

**11.0 Agenda Items for Consideration:** In August the board would like to discuss architects.

**12.0 Adjournment:** President Andersen declared the meeting of the Regular Board of Education adjourned at 8:08 p.m. **Motion:** A motion was made by Bondlow, and seconded by Casey to close the meeting. A voice vote was taken. Voting Aye: Casey, Dieball, Sullivan, Bishop, Bondlow, and Andersen. Voting Nay: None. Motion passed.

Respectfully submitted,  
Kathy Spina, Recording Secretary

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Secretary, Maercker 60 Board of Education

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President, Maercker 60 Board of Education

ATT.: Resolution Approving Continuation of Hazardous Routes